



PIXLEY & DISTRICT PARISH COUNCIL

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Minutes of the Parish Council meeting held on Monday 27th March 2017 at Munsley WI Hall at 7.30pm

Present:

Councillors Mrs L Clothier, K Bray, Mrs W Cox, Mrs J Cowell, K Davies, P Hawker, D Hewitt, A Mawby, M Skittery, S Swaithes and M Thwaites

Public: 4

In attendance:

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

<u>Item</u>	<u>Minute</u>	<u>Action</u>									
1.0	<p>To Receive Apologies for Absence and Note the Reason</p> <p>Cllrs E Thompson (early flight next day)</p>										
2.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations - none</p> <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr W Cox</td> <td>7.1 Planning 170441</td> <td>Other - children at school</td> </tr> <tr> <td>Cllr K Davies</td> <td>7.2 Planning 170178</td> <td>landowner</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr W Cox	7.1 Planning 170441	Other - children at school	Cllr K Davies	7.2 Planning 170178	landowner	
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Cllr W Cox	7.1 Planning 170441	Other - children at school									
Cllr K Davies	7.2 Planning 170178	landowner									
3.0	<p>To Consider Approval of Minutes of Parish Council meetings held 30th January and 8th March 2017</p> <p>The minutes of the meetings were approved as a true and accurate record and duly signed by the Chairman. RESOLVED</p>										
4.0	<p>Councillor Vacancies</p> <p>4.1 To Note Councillor Vacancies and Receive any co-options</p> <p>The Chairman welcomed Ian Pritchard and Mark Tristram to the meeting who had expressed an interest in becoming parish councillors and sent through a brief introduction to themselves and come along this evening to view a meeting. The parish council are minded to co-opt them at the May meeting if they are still interested.</p>	All / Clerk									

	The residents questionnaire has been distributed. A meeting will be held at The Nest on Wed 5 th April to pass responses on to the planning consultant for analysis after which a public meeting will be held in June to present and discuss the responses. RESOLVED.	
9.0	<p>Highways / Footpaths</p> <p>9.1 To Discuss Lengthsman and P3 schemes</p> <p>A quote from George Day for remedying the problem on footpath LM5 was approved, the work will be carried out summer 2017 when the crop is off the adjacent field. The clerk will also order 30 verge markers at £16 each for the parish council to hold as stock and use as necessary. RESOLVED</p> <p>9.2 To Raise any New Highway and Footpath Defects</p> <p>Potholes are in need of repair on Glebe Lane, Lillands Lane and at the Trumpet Crossroads. The clerk will report these to the Locality Steward. The clerk will ask the lengthsman if he is qualified to repair potholes on the minor roads. RESOLVED</p>	<p>Clerk</p> <p>Clerk</p>
10.0	<p>Finance:</p> <p>10.1 To Appoint Internal Auditor for End of Year Accounts</p> <p>It was agreed to ask Mrs P Badham again this year to carry out the internal audit of the annual accounts. RESOLVED</p> <p>10.2 To Note Finance Report and Bank Balances</p> <p>Finance report was noted. Bank balances as of 1st March 2017 – current account £6583.30 and reserve account £2810.30. NOTED</p> <p>Herefordshire Council have confirmed the precept 2017/18 of £6500.00. Council Tax Band D equivalent properties in 2016/17 was 228.07 at £26.53 each , 2017/18 is 229.54 at £28.32 each.</p> <p>10.3 To Consider Payments of Outstanding Accounts:</p> <p>000417: HALC – Annual Subscription - £438.39 000418: Autela Payroll Services - Q4 - £38.55 000419: DJN Planning Ltd – NDP support - £987.54 000420: Print Plus – NDP questionnaire printing - £555.00 000421: Clerks salary Feb/March and expenses (as agreed)</p> <p>RESOLVED</p>	Clerk
11.0	<p>Correspondence / Discussion / Consultation</p> <p>11.1 To Receive Update on Defibrillator(s) for Parish</p> <p>The application for a grant has been successful and delivery is awaited for a defib unit and cabinet which should arrive early April. Once delivery has been received and apparatus installed at Trumpet Garage the clerk will arrange a public first aid training course. RESOLVED</p> <p>11.2 To Discuss Ashperton Railway Bridge</p> <p>As minute 6 above.</p> <p>11.3 To Note Public Path Diversion Order on public footpath PX1 (part)</p> <p>Herefordshire Council have advised that The Notice of Making an Order has been published. NOTED</p>	Clerk

	<p>11.4 To Discuss Annual Parish Meeting</p> <p>It was agreed to hold the Annual Parishes Meeting the same night as the AGM of the parish council. The Chairman has advised she is away on the 22nd May so date rearranged for Wednesday 24th May starting at 7pm with the annual parish meetings followed by the parish council AGM. RESOLVED</p>	All
12.0	<p>Information Section / Reports</p> <p>12.1 To Review Information and Outstanding Actions</p> <p>Reviewed and updated.</p> <p>12.2 To Receive any Reports from Meetings attended</p> <p>The clerk attended the HALC Eastern Area meeting on 23rd March. Guest speakers were Tony Johnson Herefordshire Council leader and representatives from Citizens Advice. The HALC Eastern Area AGM will be held in Ledbury on 12th July.</p>	
13.0	<p>Training / Meetings: To note any forthcoming dates</p> <p>A new HALC training schedule should be received soon. Herefordshire Council Transport Plan Presentation Exhibition at The Courtyard 3rd – 6th April Herefordshire Council Code of Conduct Consultation responses required by 25th April NDP drop in session for those nearing Reg 16</p> <p>Cllrs were advised that the clerk will be on annual leave between 7th and 21st April.</p>	All
14.0	<p>To Raise Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> • Councillor Vacancy co-options • NDP • Defibrillator • Spring Clean litter picks • Hereford as a City of Culture 	Clerk
15.0	<p>To Decide Date of Next Scheduled Meeting</p> <p>The Chairman is unavailable on Monday 22nd May so next meeting date postponed until Wednesday 24th May 2017, 7.00pm at Munsley WI Hall</p> <p>The Chairman declared the meeting closed at 21.12pm</p> <p>Signed..... Dated..... Chairman</p>	

INFORMATION SHEET – MARCH 2017

- Road defects reported to Locality Steward
- Lengthsman given list of jobs to complete
- Lengthsman / P3 Grant Scheme Forms returned to Balfour Beatty
- NDP questionnaires printing, collection and distribution arranged
- 2015/16 VAT reclaimed
- Network Rail chased re Ashperton bridge
- Extra- ordinary meeting arranged
- Planning Site meeting attended
- "Audit Answers" training course attended
- Invited prospective new cllrs to meeting

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Herefordshire Council – Invitation to Travellers Site Drop-in Session 6th Feb *
- HALC – Information Corner January *
- HALC – Spring Training Diary *
- Herefordshire Council – Waste Charges Consultation *
- Herefordshire Council – letter re discharge of planning conditions *
- Herefordshire Rural Hub Newsletter *
- Neighbourhood Development Team – Newsletter 14 *
- Herefordshire Council – West Midlands Constituency Boundary 2018 Review *
- Invitation sent to Network Rail for representative to attend parish council meeting *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 30th January 2017:

Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-28X5J0
Aug 2016	8	Clerk	complete	Re-appoint lengthsman and issue job list
Sept 2016	7.1	Clerk	complete	Apply for NDP grant
Sept 2016	9.3	Clerk	complete	Produce notice advising it is residents responsibility to protect home from flooding
				Pothole on A4172 between Parkhold & Pixley Court CAS613975Z8N7T0 Flooding of surface water on Falcon Lane nr Haygrove entrance CAS613971R5Q2F6 Flooding on A438 near Greenways bend CAS613974S1R3L3
Nov 2016	4	All Cllrs	ongoing	Spread the word about councillor vacancies
Nov 2016	9.1	clerk	ongoing	Request that Hfd Council fully investigate drainage problem at The Coach House, Munsley and report to us
Nov 2016	9.3	clerk	Complete	Apply for grant funding for a defibrillator
Nov 2016	10.1	LC/MT/KB/clerk	Completed	Undertake tour of Munsley parish to ascertain lengthsman jobs
Nov 2016		clerk	ongoing	Enquire with Haygrove when field entrance opp hall will be closed and blocked up

PLANNING RECORD – (last six months)

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16
16.8.16	162103	Ledbury Football Development Centre, Little Marcle Road, Ledbury	PC letter of concerns sent	WITHDRAWN 10.11.16

		change of use of agricultural land into sporting use		
23.8.16	162484	Sunnybank, Baregains Lane, Little Marcle, HR8 2JR Single storey extension	PC support this application	GRANTED 27.9.16
26.8.16	162645	The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential Proposed conversion of barn to single dwelling	PC no comment to make	PLANNING APP REQ
2.9.16	162569/16 2570	Little Marcle Court, Little Marcle, HR8 2LB Replace existing rear sun room with new sunroom including a cellar below	PC support this application	GRANTED 20.10.16
29.9.16	163061	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed demolition of existing extensions and replacement with two storey rear extension	PC no objection	GRANTED 7.7.16
28.10.16	163224	Land at The Vern, Munlsey, Ledbury, HR8 2SQ Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential	PC support this application	GRANTED 12.12.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17
2.2.17	P170178/F	Woodside Lodges, Falcon Lane, Ledbury, HR8 2JN Change of use to site 3 lodge style twin unit caravans in place of previous permission for log cabins	** ADVICE ONLY **	
	163999	Mikes Meadow Glamping, Tompion, Munsley, HR8 Proposed change of use of land from agricultural to siting of camping pods for business, including replacement of timber outbuilding with a new toilet and shower block	PC support this application	