



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester
Mapleside, Ashperton, Ledbury, HR8 2RZ
Tel: 01531 670036
e-mail: pixleyclerk@btinternet.com

Minutes of the Parish Council meeting held on Monday 1st August 2016

Present

Councillors Mrs L Clothier, K Bray, Mrs W Cox, K Davies, A Mawby, M Skittery, S Swaithe, E Thompson, Mrs M Thwaites & P Whitfield

In attendance

Three Crosses Ward Councillor Jonathan Lester
Janet Chester – Parish Clerk

Members of the Public: 1

Cllr Clothier welcomed everyone to the Annual Meeting of the Parish Council

1. To Accept Any Apologies for Absence and Note the Reason

Cllrs D Hewitt & P Hawker (away) and Cllr Mrs J Cowell (illness)

2. To Receive Declarations of Interest and Requests for Dispensations –

None

3. To Consider Approval of Minutes of the meeting held on Monday 23rd May 2016 (previously circulated)

The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

4. To receive a brief report from Ward Councillor J Lester

Cllr Lester advised that on 15th July support was given for Hereford University Project and an economic case is being put forward to government for Science & Technology 5000 students to progress further. At the recent cabinet meeting the future of Herefordshire Council healthcare provision was discussed with a proposal of “One Herefordshire” comprising the Clinical Commission Group & Wye Valley Trust pulling their resources together to make healthcare more sustainable in future. As a result of government devolution plans Herefordshire Council has joined West Midlands Combined Authority as an associate member at a cost of £25k per annum. Herefordshire Council agreed to receiving a further 0.07% of asylum children = 20 children for Herefordshire. Currently Herefordshire has 6 so a challenge for Herefordshire to keep fostering services robust for all. Government will give £41k per child (£33k if aged 16+) but cost will be an extra £100k to Herefordshire Council. A document “Understanding Hereford” is being formed which covers the lifespan of people, those needing care, poverty etc. Herefordshire Council budget consultation is being held and views are sought. He stated that 50% of the councils’ budget is spent on around 3000 people. Parish

Action

Councils are asked to consider preventative measures to offset costs looking after people in their communities.

5. Public Participation Session

Concerns were raised about the proposed travelers site, contamination, highway access, sustainability, infrastructure and impact on local schools and adjacent ancient woodland.

6. Planning

6.1 To Consider Planning Applications referred for comment:

None

6.2 To Note any Details of Decision Notices received from Herefordshire Council : as per planning record NOTED

7. Correspondence / Discussion / Consultation

7.1 To Discuss Allocation of Travellers Sites Consultation

A further meeting is to be held to discuss the issues raised.

All Cllrs

7.2 To Discuss and Decide Future Meetings Venue

This was briefly discussed but decision deferred to the September meeting when more councilors would be present.

All Cllrs

7.3 To Receive update on Fastershire Broadband

Herefordshire Council is yet to appoint the provider of the contract to finish broadband provision in Herefordshire, the provider may yet not be BT.

Cllr Hawker / Hewitt

8. Highways and Footpaths

8.1 To Review and Appoint Lengthsman

Rob Turner is the current lengthsman but needs constant chasing for paperwork and invoices but it was decided to reappoint him with further review in May 2017.
RESOLVED

Clerk

8.2 To Raise any new Highway and Footpath Defects

The clerk will ask Rob to remove vegetation from around road signs and wipe them over to make them visible. **RESOLVED**

Clerk

8.3 To Discuss Roadside Verges

Logistics dictate that Balfour Beatty cannot do all Herefordshire's verges at the optimum time for wildlife and vegetation, so some will be done early and others late. The clerk is to ask for notification of when trimming will take place locally.
RESOLVED

Clerk

8.4 To Discuss Balfour Beatty Briefing Notes re sandbags, supply of PROW materials and Lengthsman/P3 schemes

Parish Councils will in future have to pay for sandbags, and use their P3 grant for PROW materials. The lengthsman and P3 schemes are gradually being withdrawn over the next few years. Noted

All

9. To Review and Adopt Pixley and District Council policies:

9.1 Financial Regulations – discussed and adopted

9.2 Emergency Resilience Plan – deferred until further advice received from HALC
RESOLVED

10. Finance

10.1 To Note Finance Report and Bank Balances

Finance report was noted. Bank balances as of 1st July 2016 – current account £4905.91 and reserve account £2809.35

10.2 To Note and Agree NALC Salary Award Pay Scales

The HALC Information Corner 21st June advised that the NJC had reached an agreement on new pay scales for 2016-17 to be implemented immediately and backdated to 1.4.16 and new pay scales for 2017-18 to be implemented from 1.4.17. It was AGREED to amend the clerks salary accordingly. The clerk will advise Autela Payroll Services. **RESOLVED**

All / Clerk

10.3 To agree payment of outstanding accounts:-

Payments **RESOLVED**

000403: SLCC – Annual Membership - £88.00

000404: J Chester – clerk salary June/July and expenses – as agreed

000405: Rob Turner – lengthsman Jan - April- £225.00

000406: Autela Payroll Services – payroll Q1 - £26.55

10.4 To Decide Date of Finance Working Group Meeting

The clerk will email group members to arrange a mutually convenient date before the September meeting **RESOLVED**

Clerk / Cllrs
Clothier, Cox,
Hewitt &
Hawker

11. Information Section / Correspondence / Discussion

11.1 To Review Information and Outstanding Actions – Noted, updated and **RESOLVED**

The culvert at Snowhill is still defective, the large pothole in Patches Coppice has been filled and needs surface topping. Cllr Lester advised that in answer to his query about the road surface at Little Marcle that health and safety dictated the surface to be used and the noise should reduce as it wears.

Clerk

12. Reports –

Cllr Cox attended HALC “in the Hot Seat” training course and found it very useful. Areas covered were councilors Code of Conduct, Financial Regulations and

Standing Orders and a Welcome Sheet for members of public attending meetings to outline what happens and what participation they can have.
Cllr Davies had attended Herefordshire Councils Budget meeting

13. Training / Meetings:

Balfour Beatty are holding a meeting to discuss Traffic Regulation Orders on 4th August.

14. Items for next meeting (No Discussion)

- NDP Report
- 2017/18 Precept
- Meeting Venue
- Fastershire

Clerk

15. To Note date and time for Next Scheduled Meeting

Monday 26th September, Munsley WI Hall at 7.30pm

The chairman declared the meeting closed at 9.52pm

Signed:
Chairman.

Date:

INFORMATION SHEET – AUGUST 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- “Audit Answers” training course attended
- Road defects reported to Locality Steward
- SLCC area meeting attended

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter May *
- Balfour Beatty – Lengthsman/P3 scheme update June *
- A Bush, Herefordshire Council – Herefordshire Council funding update May & June *
- A Bush, Herefordshire Council – Hfd Council Budget Consultation invitation *
- A Bush, Herefordshire Council – Hfd Council Community Governance Review *
- A Bush, Herefordshire Council – Good Neighbour Scheme Toolkit *
- HALC – Information Corner 21st June *
- West Mercia Police – SNT Newsletter June *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 23rd May 2016:

May 2015	11	Cllr Harris		Update website
May 2015	14a	clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0

July 2015	7	Clr Harris		Add "Contact the Elderly", Age UK & Neighbourhood Watch details to website
July 2015	10b	Ward Cllr Lester	COMPLETE	Enquire why noisy "re-surface" was used by residences in Little Marcle
Sept 2015	9b	clerk	Reported	Report large pothole on U67406 Patches Wood CAS-537921-M4Q7L6 Grips is Baregains Lane need re-instating CAS-537923-ROY8D3
Nov 2015	9b	clerk	Requested	Request an extension of speed limit to cover Poolend bus stop
Jan 2016		clerk	Reported	Blocked drains causing flooding:- A438 by the Nest CAS-557481-L9G8T3 A438 opposite Verzons CAS-557482-K6L9X0 A438 Poolend CAS-557487-Y9L4R3 A438 Alexander Park CAS-557484-R2Z9Z6 A4172 CAS-557491-P5F6K9
Jan 2016	4	Ward Cllr		Pursue Hfd Council response to HGV complaint
Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle

PLANNING RECORD

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
Jan 2016	153629	May View, Falcon Lane, Ledbury, Herefordshire (Outline application) Site for erection of one single storey dwelling with separate vehicular access off Baregains Lane	PC agree in principle but concerns over access	REFUSED 28.1.2016
Jan 2016	153735	The Coach House, Ledbury, Herefordshire, HR8 2PZ Proposed replacement porch with new G/F WC facilities. New single storey rear extension and new decked terrace, interior alterations and adjusted driveway access	PC support this application	GRANTED 9.2.2016
12.2.16	160345	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed replacement of rear lean-to extensions with new single storey flat roof extension	PC no objections	REFUSED 19.4.2016
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	
29.4.16	161071	Field Access off A438 at Wallers Green, Opposite Horizons, Hereford Road, Ledbury New access for agricultural field	PC support this application	GRANTED 27.5.16
1.6.16	161637	Land at Brook Farm, Little Marcle, Ledbury Proposed erection of an agricultural managers/stockmans dwelling	PC support this application	GRANTED 23.7.16
15.6.16	161810	White House, Aylton, HR8 2RQ Works to various trees	PC no objections	GRANTED 25.7.16