



## PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester  
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### Minutes of the Parish Council meeting held on Monday 26th January 2015

#### Present:

Councillors D Hewitt, Mrs J Cowell, Mrs W Cox, K Davies, H Hodges, M Skittery, S Swaithes, E Thompson, Mrs M Thwaites & P Whitfield

#### In attendance:

Frome Ward Councillor Patricia Morgan  
Janet Chester – Parish Clerk

#### Members of the Public: 0

Cllr Hewitt welcomed everyone to the meeting.

#### 1/1/15 To Accept Any Apologies for Absence and Note the Reason

Cllr L Clothier, Cllr R Jones (work commitments) & Cllr A Mawby (ill)

#### 2/1/15 To receive declarations of interest and requests for dispensations –

Cllr Name	Agenda Item	Interest Declared
Cllr E Thompson	6d Pixley End Caravan Site	Other - neighbour
Cllr K Davies	9a Hopton Arms	Same industry

#### 3/1/15 To approve minutes of the meeting held on Monday 24<sup>th</sup> November 2014 (previously circulated)

The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Hewitt.

#### 4/1/15 Public Participation Session: no matters raised

#### 5/1/15 Brief report from Frome Ward Councillor Patricia Morgan

Herefordshire Council will decide their 2015/16 budget at a meeting on 6<sup>th</sup> February. Cllr Morgan had a site visit with Balfour Beatty to discuss the A4172, Cllrs Thwaites and Swaithes attended. All the problem drains have been reported and the road has been put into Balfour Beatty's programme of works for resurfacing. Election day is on 7<sup>th</sup> May and the ward boundaries will be changing. Frome ward is being split into Bishops Frome ward and Three Crosses ward. Pixley will come under the Three Crosses Ward. Balfour Beatty may be recruiting new locality stewards to align with the wards. The Core Strategy is under inspection

#### Action

in February and should be adopted in the Spring subject to the election and possible change of administration.

### **6/1/15 Correspondence / Discussion**

#### **a) To nominate HALC Eastern Area Representative**

Cllr Hewitt volunteered and this was unanimously agreed. **RESOLVED**

**Cllr Hewitt**

#### **b) A4172 update**

Cllr Morgan had a site visit with Balfour Beatty to discuss the A4172, Cllrs Thwaites and Swaites attended. All the problem drains have been reported and the road has been put into Balfour Beatty's programme of works for resurfacing.

#### **c) Parish Council community involvement suggestions**

Cllr Cox is attending a "Well Being" event on 4<sup>th</sup> February. The suggestions of an oil buying club and Home Insulation were made. It was also suggested that the website is used more by putting on links and perhaps a Facebook page to increase social interaction. The chairman is to invite a speaker from the Ledbury branch of Age UK to the annual parish meeting to give us advice. **RESOLVED**

**Cllr Cox / Cllr Hewitt**

#### **d) Pixley End Caravan Site**

Herefordshire Council planning enforcement officer had visited the site and was keeping an eye on the matter, she has forwarded an update to the clerk and asked for any information the parish council has to be sent to her. **RESOLVED**

**All Cllrs**

#### **e) To adopt NALC2014-16 National Salary Award Advice Note dated 4<sup>th</sup> December 2014**

Noted, agreed and adopted **RESOLVED**

#### **f) To decide Annual Meeting date**

The annual meeting of the parish council must take place within 14 days of Election day 7<sup>th</sup> May. It was agreed to hold the AGM on Monday 18<sup>th</sup> May 2015. **RESOLVED**

**All Cllrs**

### **7/1/15 Highways and Footpaths**

#### **a) To receive report from Locality Steward Cathy Berkeley**

The weekly reports circulated were proving useful communication.

#### **b) Road Conditions / Flooding / Traffic Management**

The ditches in Glebe Lane have been dug out but need grips instated to allow water to run off the road into the ditches. The culvert by Glebe Farm is blocked. The hedge at Old Castle needs trimming back. In Baregains Lane opposite Haygrove entrance water is pooling on a bend and not able to get away because the ground level is lower than the drain.

**Clerk**

#### **c) Lengthsman/ P3 schemes**

Balfour Beatty are holding two events to present the new scheme to parish councilors and clerks on 3<sup>rd</sup> February and 10<sup>th</sup> February. The clerk and Cllrs Hewitt and Davies hope to attend on the 3<sup>rd</sup>. A footpaths officer is required if we wish to join the P3 scheme. The clerk has returned the "Expression of Interest Form".

**Cllrs Hewitt and  
Davies  
Clerk**

#### **8/1/15 Finance**

- a) To agree Finance Report – RESOLVED**  
**b) To agree payment of outstanding accounts:-**  
 Payments **RESOLVED**  
 000378: J Chester (clerk) – as agreed

#### **9/1/15 Planning**

- a) To Consider Planning Applications referred for comment:**

##### **P143790/U Hopton Arms Holiday Park, Ashperton, HR8 2SE**

Proposed certificate of Lawful Development for an existing use as a holiday park which comprises all land and buildings formed within the red line outline drawing 193-20 "Site Plan Land to rear of Hopton Arms" dated 18/12/2014

**PC Comment:** The parish council have no objection.

- b) To Confirm the Response to Considered Applications:** as per planning record  
**c) To Note Details of Decision Notices Received from Hereford Council:** as per planning record (circulated) and [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk)  
**RESOLVED**

#### **10/1/15 Training / Meetings:**

- a) To note dates of upcoming meetings**
- i. As HALC "Wise Owl" Information Sheet
  - ii. HALC Eastern Area Meeting 10<sup>th</sup> February at Ashperton – Cllr Hewitt attending
- b) To receive a report from meetings attended:** none

**11/1/15 To note Information and Outstanding Actions Sheet:** noted and updated

The clerk was asked to chase up the cutting of hedges at Alexander Park.

**Clerk**

#### **12/1/15 Items for next meeting (No Discussion)**

- Parish Council Community Involvement Ideas
- Lengthsman Scheme update

#### **13/1/15 To note date of next scheduled meeting :**

The next meeting will be on Monday 30<sup>th</sup> March 2015.

*The chairman declared the meeting closed at 9.04pm*

Signed:  
Chairman.

Date: