



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8
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**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE
PARISH COUNCIL TO BE HELD AT MUNSLEY W.I. HALL
ON MONDAY 30th JANUARY 2017 AT 7.30PM**

Agenda

1. **To Accept any Apologies for Absence and Note the Reason**
2. **To Record any Declarations of Interest and Consider any Requests for Dispensations**
3. **To Consider Approval of Minutes of Parish Council** meeting held 27th November 2016
4. **Councillor Vacancies**
 - 4.1 To Note and Confirm Cllr Whitfield resignation due to relocation
 - 4.2 To Note Vacancies and receive any nominations for co-option
5. **To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester**
6. **Public Participation Session** for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
 - 7.1 To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)** - NONE
 - 7.2 To Note Details of Any Decision Notices Received from Hereford Council: as per planning record
8. **Neighbourhood Development Plan**
 - 8.1 To Receive Report from Pixley and District NDP Steering Group
9. **Highways/Footpaths:**
 - 9.1 To Discuss Lengthsman and P3 scheme
 - 9.2 To Raise any new Highway and Footpath Defects
10. **Finance:**
 - 10.1 To Note Finance Report and Bank Balances
 - 10.2 To Note and Agree Payroll Service Charges 2017/18
 - 10.3 To Consider Payments of outstanding accounts
 - 000415: Autela Payroll Services – Q3 - £38.55
 - 000416: Clerks salary Dec/Jan and expenses (as agreed)
11. **Correspondence / Discussion / Consultation**
 - 11.1 To Receive Update on Preferred Option of Travellers Sites Consultation
 - 11.2 To Discuss Defibrillator(s) for Parish
 - 11.3 To Discuss Ashperton Railway Bridge
 - 11.4 To Discuss Bus Shelter at Trumpet Crossroads
 - 11.5 To Discuss Herefordshire Council Waste Charges Consultation
 - 11.6 To Discuss Marches Freight Strategy Consultation
12. **Information Section / Reports:**
 - 12.1 To Note that the Clerk is now CiLCA qualified
 - 12.2 To Review Information and Outstanding Actions
 - 12.3 To Receive any Reports from Meetings attended
13. **Training/ Meetings:** To note any forthcoming dates
14. **To Raise Items for next scheduled Parish Council Meeting (no discussion)**
15. **To Note Date Time and Venue of Next Scheduled Meeting – Monday 27th March 2017 at 7.30pm**

Signed: *JL Chester* (Clerk to the Parish Council) Dated: 23rd January 2017
The press and public are cordially invited to attend the meeting

INFORMATION SHEET – JAN 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Precept of £6500 requested
- Lengthsman/P3 Expression of Interest Form returned to Balfour Beatty
- NDP support work done
- Thanks expressed to Cllr Whitfield for his service as councillor
- Parish Tour undertaken to identify jobs
- New lengthsman appointed
- Invitation sent to Network Rail for representative to attend parish council meeting

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *
- Balfour Beatty – Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC – Information Corner December *
- HALC – Eastern Area Draft Minutes *
- Herefordshire Council – War Memorial sandblasting advice *
- Herefordshire Council – Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police – SNT Newsletter December and January *
- HALC Training Diary Spring 2017*

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 27th November 2016:

Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
Aug 2016	8	Clerk	complete	Re-appoint lengthsman and issue job list
Sept 2016	7.1	Clerk	complete	Apply for NDP grant
Sept 2016	8.4	All Cllrs		Forward broadband experiences to clerk
Sept 2016	9.3	Clerk	complete	Produce notice advising it is residents responsibility to protect home from flooding
				Pothole on A4172 between Parkhold & Pixley Court CAS613975Z8N7T0 Flooding of surface water on Falcon Lane nr Haygrove entrance CAS613971R5Q2F6 Flooding on A438 near Greenways bend CAS613974S1R3L3
Nov 2016	4	All Cllrs		Spread the word about councillor vacancies
Nov 2016	9.1	clerk	ongoing	Request that Hfd Council fully investigate drainage problem at The Coach House, Munsley and report to us
Nov 2016	9.3	clerk	Ongoing	Apply for grant funding for a defibrillator
Nov 2016	10.1	LC/MT/KB/clerk	Completed	Undertake tour of Munsley parish to ascertain lengthsman jobs
Nov 2016		clerk	ongoing	Enquire with Haygrove when field entrance opp hall will be closed and blocked up

PLANNING RECORD – (last six months)

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16

16.8.16	162103	Ledbury Football Development Centre, Little Marcle Road, Ledbury Change of use of agricultural land into sporting use	PC letter of concerns sent	WITHDRAWN 10.11.16
23.8.16	162484	Sunnybank, Baregains Lane, Little Marcle, HR8 2JR Single storey extension	PC support this application	GRANTED 27.9.16
26.8.16	162645	The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential Proposed conversion of barn to single dwelling	PC no comment to make	PLANNING APP REQ
2.9.16	162569/162570	Little Marcle Court, Little Marcle, HR8 2LB Replace existing rear sun room with new sunroom including a cellar below	PC support this application	GRANTED 20.10.16
29.9.16	163061	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed demolition of existing extensions and replacement with two storey rear extension	PC no objection	GRANTED 7.7.16
28.10.16	163224	Land at The Vern, Munlsey, Ledbury, HR8 2SQ Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential	PC support this application	GRANTED 12.12.16
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17