



## PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester. Mapleside, Ashperton,  
Ledbury, HR8 2RZ  
Tel: 01531 670036

e-mail: [pixleyclerk@btinternet.com](mailto:pixleyclerk@btinternet.com)  
website: [www.pixleyanddistrict.org.uk](http://www.pixleyanddistrict.org.uk)

### Minutes of the Parish Council meeting held on Monday 29<sup>th</sup> January 2018

#### Present

Councillors Mrs L Clothier - Chairman (LC), K Bray (KB), Mrs J Cowell (JC), P Hawker (PH), M Skittery (MS), E Thompson (ET) and M Thwaites (MTh)

#### In Attendance

Three Crosses Ward Councillor Jonathan Lester  
Janet Chester – Parish Clerk

#### Members of the Public: 0

Cllr Clothier welcomed everyone to the meeting

#### 1. To Accept Any Apologies for Absence and Note the Reason

Cllrs M Tristram, K Davies and I Pritchard (work commitments) and Cllrs A Mawby and S Swaites (holiday)

#### 2. To Receive Declarations of Interest and Requests for Dispensations – none

Councillor Name	Agenda Item	Interest Declared

#### 3. Councillor Vacancies – To Note Councillor Vacancies and Receive any nominations for Co-option

No nominations were received. There is one vacancy each in Munsley and Pixley

**RESOLUTION:** All councillors to spread the word to possible interested residents.

#### 4. To Consider Approval of Minutes of the meeting held on 27<sup>th</sup> November 2017 (previously circulated)

**RESOLUTION:** The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

#### 5. To Receive a Brief Report from Ward Councillor J Lester

Ward Cllr Lester advised that the dispute between Herefordshire Council and Amey had been settled in court and Herefordshire Council had been awarded £8 million. £5million of this has been earmarked for roads. A further £900k is still in dispute. At a meeting of Herefordshire full council the budget was set including a council tax increase of 4.9%, (3% ringfenced for adult social care). Councillor Lester gave a brief outline of what various statutory duties cost Herefordshire Council. Also discussed at this meeting were capital projects and the council tax relief scheme.

Action

## 6. Public Participation Session

No matters raised.

## 7. Planning

### 7.1 To Consider Planning Applications referred for comment:

#### **P174495/O Dymock Road Ledbury**

Outline planning application for the erection of up to 435 dwellings with public open space, landscaping and sustainable drainage system (SUDS) with all matters reserved

#### **P174745/O Land South of Leadon Way, Ledbury**

Outline planning permission with all matters reserved (save access) for the erection of up to 185 residential dwellings (use class C3) with associated parking, access roads, public open space, landscaping, sustainable urban drainage, and associated works.

**PC Comment:** Councillors expressed their views and it was RESOLVED that Cllr Hawker will collate the views and draft a response for the clerk to circulate and forward to Herefordshire Council.

PH /  
clerk

### 7.2 To Note any Details of Decision Notices received from Herefordshire Council: as per planning record NOTED

### 7.3 To Decide How the Parish Council Handle Breaches of Planning Consent Advised to them

If the parish council becomes aware of any breaches of planning consent the clerk is to send details to the planning enforcement team who will investigate.

## 8. Pixley and District Neighbourhood Development Plan

### 8.1 To Receive an update on the NDP

The draft plan Regulation 14, a six week public consultation is nearing its end. Pixleys consultation was for a period of eight weeks to cover the Christmas break. The website has been down for a week so a form of words will be put into the plan to cover this. A number of responses have been received from consultees and David Nicholson is compiling a report incorporating all these views. The comments will be reviewed and the draft plan amended as necessary. It should reach Regulation 16 stage around May 2018. After a further six to nine week period where it undergoes a further consultation with statutory consultees, independent examination and referendum, it is then adopted.

## 9. Information Section / Correspondence / Discussion:

### 9.1 To Review Information and Outstanding Actions

Reviewed and updated

### 9.2 To Discuss Reports Received ref Pickling Plant at Pixley

Cllrs RESOLVED that the reports received are held on record. No samples of ground contamination have been taken which need to be taken at a good depth as new soil has been put on top of the old levels.

**RESOLVED:** The clerk will send a letter to the planning department outlining the parish councils concerns.

Clerk

### 9.3 To Discuss Parish Litter Pick

**RESOLVED:** Deferred to March meeting.

Clerk

## 10. Highways and Footpaths

### 10.1 To Note Letter Sent to Hereford Council ref A4172 Speed and Discuss Response (if any)

No response received to date. The clerk will chase Herefordshire Council Head of Highways

Clerk

### 10.2 To Receive Update on Ashperton Bridge (if any)

Nothing to report other than Network Rail proposals would be sent to Herefordshire Council for consultation date unknown.

### 10.3 To Receive Report from Footpath Officer(s)

Footpath LM8 requires 2 way markers and a new stile. The clerk will ask a landowner along the Hereford Trail to spray his part of the footpath to clear it.

Clerk

### 10.4 To Receive any new Highway Defects

There is a pothole on the A4172 / Aylton junction in need of repair. Flooding on the A4172 between The Old Rectory and Pixley Court. A number of potholes on Rectory Lane need repair. The Pixley Church junction sign from Gloucester direction needs re-instating. The road is sinking on the C1305 /U67403 junction.

Clerk

**RESOLVED:** The clerk will report the above to Herefordshire Council.

### 10.5 To Decide any new jobs for the Lengthsman

New jobs were identified on a parish tour undertaken by Cllrs Clothier, Bray and the clerk. Locations of grit bins was also noted whilst on tour – only three in situ in all four parishes. It was felt that some have disappeared from locations. Once a tour of the footpaths has been completed the clerk will send a list to the lengthsman for quote of costs. Cllr Skittery will check state of bins and if they need refilling.

MS /  
clerk

## 11. Finance / Governance

### 11.1 To Note Finance Report and Bank Balances

The Finance Report was noted. Bank Balances as at 1st January 2018 current account £8604.37 and reserve account £2811.48.

**RESOLUTION:** the above figures were agreed

### 11.2 To Consider Payment of Outstanding Accounts:-

- 000441: Pip Printing – NDP Reg 14 consultation documents - £182.93
- 000442: Autela Group – Payroll Services Q3 - £38.40
- 000443: J Chester – clerk salary Dec/Jan and expenses – as agreed
- 000444: S Birkett – NDP Prize Draw Winner - £50.00

**RESOLUTION:** Payment of the above accounts were approved.

## 12. Reports:

The clerk attended a HALC training evening on GDPR – General Data Protection Regulation – new regulations which come into effect in May 2018.

## 13. Training:

The clerk will attend further HALC training courses on the new requirements as of May 2018 for Data Protection when dates are advised. Another defibrillator training evening is to be arranged.

Clerk

## 14. Items for next meeting (No Discussion)

- Photos for website
- NDP
- Ashperton Bridge
- Litter Pick
- A4172 Speed Letter - HC response

Clerk

## 15. To Note Date of next meeting

**Date of next scheduled meeting:** Monday 26<sup>th</sup> March 2018, 7.30pm at Munsley WI Hall

*The chairman declared the meeting closed at 9.16pm*

Signed:  
Chairman.

Date:

## INFORMATION SHEET

**DATES OF SCHEDULED MEETINGS 2018** – (all held at Munsley WI Hall at 7.30pm unless advised otherwise)

Monday 29<sup>th</sup> January, Monday 26<sup>th</sup> March, Monday 21<sup>st</sup> May, Monday 30<sup>th</sup> July, Monday 24<sup>th</sup> September, Monday 26<sup>th</sup> November

### **PARISH CLERK UPDATE**

- Road defects reported to Locality Steward
- Website Amendments made to comply with Transparency Grant Application
- Budget 2018/19 finalised
- Confirmation received that amendments have been made to Bank Accounts
- NDP Support work undertaken
- A4172 Speed Concern letter sent to Cllr Durkin
- Tour of Parish completed to identify any defects

### **GENERAL CORRESPONDENCE RECEIVED**

- Balfour Beatty – Weekly Locality briefings \*

- Herefordshire Rural Hub – December & January newsletters \*
- Herefordshire Council – Neighbourhood Planning Team – Newsletter 16 \*
- Herefordshire Council – Licensing representation Guidance \*
- Herefordshire Council – Who is your Community Champion? \*
- Herefordshire Council – GDPR training invitation 2 March 2pm-5pm, 16 and 23 March 10am – 1pm Plough Lane \*
- Herefordshire Council – Nurse Recruitment Open Day 2<sup>nd</sup> Feb \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

March 17	6	Ward Cllr		Arrange meeting with cabinet member for highways re Ashperton bridge
March 17	9.1	Clerk	complete	Order 30 verge markers @£16 each
March 17	9.2	Clerk	reported	Report potholes on Glebe Lane, Lillands Lane and Trumpet Crossroads
May 17	16.3	Clerk	complete	Arrange first aid training evening for defibrillator
May 17	16.4	Clerk		Defer litter picks to spring 2018
July 17	3	All cllrs	Ongoing	Spread the word about Cllr vacancy
July 17	9	Clerk	Complete	Arrange steering group meeting and contact winner of raffle
July 17	10.2	Clerk	complete	Invite Cabinet member for highways Cllr Durkin to a PC meeting
July 17	12.3	Clerk / KB	Complete	Arrange forms for K Bray to be added to Bank Mandate
July 17	12.5	Clerk	Complete	Submit application to HALC for Transparency Act grant
Sept 17	8	Clerk	Complete	Ask for speed survey and contamination reports re Pickling Plant and cost of Arc4 reports
Sept 17	10.2	Clerk	Complete	Put forward suggestion of traffic lights on Ashperton Railway bridge
Sept 17	10.4	Clerk	complete	Ask Pixley Church vicar of future plans for church
Sept 17	11.1	Clerk / LC	complete	Arrange A4172 speed review meeting
Sept 17	11.1	Clerk	Ongoing	Contact Alexander Park re cutting of roadside hedge
Sept 17	11.2	Clerk		Arrange parish tour to identify defects
Sept 17	12.5	Clerk	Complete	Arrange Finance Working Group meeting
Nov 17	8.3	All	Complete	Distribute NDP Reg 14 consultation flyers
Nov 17	10.1	LC/Clerk	complete	Letter to be sent re speed on A4172

**PLANNING RECORD - (last six months)**

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
	172069	<b>Ashperton Holiday Park, Ashperton, Herefordshire, HR8 2SE</b> Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers / maintenance/groundsman's on site accommodation.	PC have no objection to further chalets. However, they would ask Hfd Council to ensure that both current and new chalets would not be used as permanent residences as they believe they currently are. Also is the existing sewerage arrangement adequate for expansion? The PC do not believe there is a need for an on site assistant manager so do not support the change of use of the annex. The PC also wish to ensure that the Hopton Arms remains a public house.	

12.7.17	<b>171164</b>	<b>Aylton Court Paddock, Aylton Court, Aylton,</b> Two stable buildings and access gate	PC support this application	GRANTED 18.8.17
6.10.17	<b>173728</b>	<b>Broadfield, Aylton, HR8</b> Proposed change of use of agricultural building to a dwelling house	** PRIOR APPROVAL APPLICATION ONLY **	
31.8.17	<b>173042</b>	<b>Hazel Cottage, Aylton, HR8 2QH</b> Proposed first floor extension. Proposed new garage/store building to replace existing carport and store	PC have no objection	GRANTED 5.10.17
20.11.17	<b>173236</b>	<b>Knapp Farm, Pixley, HR8 2QB</b> Proposed hardstanding for storage in connection with soft fruit business	PC do not support and ask for HC to request more details	

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