



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester
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Minutes of the Parish Council meeting held on Monday 30th January 2017

Present

Councillors Mrs L Clothier, K Bray, Mrs W Cox, Mrs J Cowell, P Hawker, D Hewitt, M Skittery, S Swaithe, M Thwaites, & E Thompson

In attendance

Janet Chester – Parish Clerk

Members of the Public: 0

Cllr Clothier welcomed everyone to the Meeting of the Parish Council

1. To Accept Any Apologies for Absence and Note the Reason

Cllrs K Davies (ill), A Mawby (holiday) and Ward Cllr Lester (other commitment)

2. To Receive Declarations of Interest and Requests for Dispensations – none

Cllr Name	Agenda Item	Interest Declared	Nature of Interest

3. To Consider Approval of Minutes of the meeting held on Monday 27th November 2016 (previously circulated)

The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

4. Councillor Vacancies

4.1 To Note and Confirm Cllr Whitfield resignation due to relocation

Cllr Whitfield had forwarded his resignation due to moving away. The chairman and clerk have sent the parish council's thanks for his time and effort whilst a councillor and wished him all the best for the future.

4.2 To Note Vacancies and Receive any nominations for co-option

No nominations were received. Councillors were asked to spread the word to possible interested parties.

5. To receive a brief report from Ward Councillor J Lester

Cllr Lester had sent his apologies and emailed through the following report "the cabinet has agreed to put forward a budget of 1.9% plus an extra 2% to be ring fenced for adult social care. As has been noted the broadband contract to provide fastershire for the rest

Action

All

of the county has been awarded to Gigaclear. I trust that the rest of the coverage required will be delivered in a consistent and joined up way. I organized an event last week to celebrate the work done so far to deliver the County's Children and Young Peoples plan. This comes at a time when it is acknowledged that children's health standard fall well below our European neighbours. The next full council meeting is this Friday, the main business of the day is the budget".

6. Public Participation Session

The owners of The Coach House Munsley are pursuing information from previous owners. Herefordshire Council and Balfour Beatty have viewed the drains and advised that an agreement must have been made with a previous owner of the property and suggested the current owner divert the water to outside their boundary. The clerk has asked the cabinet member for highways to explore this.

7. Planning

7.1 To Consider Planning Applications referred for comment: none

7.2 To Note any Details of Decision Notices received from Herefordshire Council : as per planning record NOTED

8. Neighbourhood Development Plan

8.1 Report from Pixley & District NDP Group

The Steering Group met on Wednesday 7th December to outline the process and form a timeline etc, and on the 24th January to draft a questionnaire. The first tranche of grant funding application has been successful. The next meeting is on 1st February at 6pm at The Nest, Munsley.

All

9. Highways and Footpaths

9.1 To Discuss Lengthsman and P3 scheme

The clerk and chairman have tried to contact the current lengthsman by phone and visiting his house without success. Therefore an alternative lengthsman has viewed the issues needing work and provided a quote. This quote was discussed and it was agreed to appoint this new lengthsman immediately.

The clerk is to order P3 gates and materials for various areas along the Herefordshire Trail which have been identified by the footpath officers, the chairman confirmed that the landowners have been involved and made aware of their responsibilities. **RESOLVED**

Clerk

9.2 To Raise any new Highway and Footpath Defects

A grit bin on C1303 and a stile on footpath AL8 have been damaged by a vehicle losing control in icy conditions. This has been reported to the Locality Steward who is arranging replacements.

There is a very wet area on footpath LM8 behind Little Marcle Court that needs remedying, it was suggested that an amount of stone/hardcore be put down. A couple of steps need cutting into the bank where footpath LM4 crosses the A4172 by Newbridge Farm Park. The clerk will ask the lengthsman to view the jobs and advise.

The clerk will report potholes needing repair on A4172 and U67406. Verge markers need replacing by Munsley WI Hall. The hedge along the A438 by Alexander Park needs trimming back. Brambles over the phonebox by Falcon Lane need removing. Weeds are breaking up the tarmac by the Trumpet bus stop. The clerk will report these defects.

RESOLVED

Clerk

10. Finance:

10.1 To Note Finance Report and Bank Balances

Finance report was noted. Bank balances as of 1st January 2017 – current account £5456.00 and reserve account £2810.06. **NOTED**

10.2 To Note and Agree Payroll Service Charges 2017/18

Autela had advised their 2017/18 charges which were discussed and agreed. **RESOLVED**

10.3 To agree payment of outstanding accounts:-

000415: Autela Payroll Services – Q3 - £38.55
000416: Clerks salary Dec/Jan and expenses (as agreed)

Payments **RESOLVED**

11. Correspondence / Discussion / Consultation

11.1 To Receive Update on Preferred Option of Travellers Sites Consultation

A drop in event is being held on 6th February. Cllrs Clothier, Cox and Swaithe said they would attend and report back. **RESOLVED**

11.2 To Discuss Defibrillator(s) for Parish

The clerk has applied to The British Heart Foundation for grant funding for a defibrillator and cabinet and is waiting to hear if the application has been successful. Training courses will also be arranged by the clerk once equipment is received.

11.3 To Discuss Ashperton Railway Bridge

The clerk is to ask for a site meeting and send the following questions to Network Rail:-

- Is the new bridge a better standard with improved width and visibility
- What is the specification and requirement for a bridge on an A road

Also the clerk will find out if it is The Highways Agency who are responsible for roads and safety etc on A417 and are Network Rail beholden to them. **RESOLVED**

11.4 To Discuss Bus Shelter at Trumpet Crossroads

Herefordshire Council deny ownership of the bus stop. Cllr Thompson will arrange for the ivy to be cut back. **RESOLVED**

11.5 To Discuss Herefordshire Council Waste Charges Consultation

This was discussed and the only comment the parish council had to make was that increased charges would probably lead to increased fly tipping.

11.6 To Discuss Marches Freight Strategy Consultation

This was discussed but no response to be sent. **RESOLVED**

12. Information Section / Correspondence / Discussion

All

LC/WC/
SS

Clerk

All /
Clerk

ET

Clerk

12.1 To Note that the clerk is now CiLCA Qualified

The clerk was congratulated on her achievement. It was AGREED that as per her contract of employment she is awarded an extra scale point on her hourly rate of pay with effect from her qualification date of 1st December 2016 (to scale point 22).

12.2 To Review Information and Outstanding Actions – Noted and updated

Broadband – Herefordshire Council have ended their agreement with BT Open Reach and the fibre broadband will now be provided by Gigaclear. Cllrs Hewitt and Hawker will enquire what is happening with the Trumpet exchange and how long it will be before all households are able to access faster broadband. **RESOLVED**

DH/PH

12.3 To Receive any Reports from meetings attended – none

13. Training / Meetings:

HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.

14. Items for next meeting (No Discussion)

- NDP Report
- Councillor Vacancy
- Defibrillator
- Ashperton Bridge
- Broadband

15. To Note date and time for Next Scheduled Meeting

Monday 27th March 2017, Munsley WI Hall at 7.30pm

The chairman declared the meeting closed at 9.30pm

Signed:
Chairman.

Date:

INFORMATION SHEET – JAN 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Precept of £6500 requested
- Lengthsman/P3 Expression of Interest From returned to Balfour Beatty
- NDP support work done
- Thanks expressed to Cllr Whitfield for his service as councillor
- Parish Tour undertaken to identify jobs
- New lengthsman appointed
- Invitation sent to Network Rail for representative to attend parish council meeting

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Briefing Notes & Presentation *

- Balfour Beatty – Invitation to Annual Plan Drop-in Session 14th Dec *
- HALC – Information Corner December *
- HALC – Eastern Area Draft Minutes *
- Herefordshire Council – War Memorial sandblasting advice *
- Herefordshire Council – Marches Freight Strategy *
- Community First Bulletin *
- Herefordshire Rural Hub Newsletter December *
- West Mercia Police – SNT Newsletter December and January *
- HALC Training Diary Spring 2017*

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held :

Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-28X5J0
Aug 2016	8	Clerk	complete	Re-appoint lengthsman and issue job list
Sept 2016	7.1	Clerk	complete	Apply for NDP grant
Sept 2016	8.4	All Cllrs		Forward broadband experiences to clerk
Sept 2016	9.3	Clerk	complete	Produce notice advising it is residents responsibility to protect home from flooding
				Pothole on A4172 between Parkhold & Pixley Court CAS613975Z8N7T0 Flooding of surface water on Falcon Lane nr Haygrove entrance CAS613971R5Q2F6 Flooding on A438 near Greenways bend CAS613974S1R3L3
Nov 2016	4	All Cllrs		Spread the word about councillor vacancies
Nov 2016	9.1	clerk	ongoing	Request that Hfd Council fully investigate drainage problem at The Coach House, Munsley and report to us
Nov 2016	9.3	clerk	Ongoing	Apply for grant funding for a defibrillator
Nov 2016	10.1	LC/MT/KB/clerk	Completed	Undertake tour of Munsley parish to ascertain lengthsman jobs
Nov 2016		clerk	ongoing	Enquire with Haygrove when field entrance opp hall will be closed and blocked up

PLANNING RECORD - (last six months)

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16
16.8.16	162103	Ledbury Football Development Centre, Little Marcle Road, Ledbury Change of use of agricultural land into sporting use	PC letter of concerns sent	WITHDRAWN 10.11.16
23.8.16	162484	Sunnybank, Baregains Lane, Little Marcle, HR8 2JR Single storey extension	PC support this application	GRANTED 27.9.16
26.8.16	162645	The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential Proposed conversion of barn to single dwelling	PC no comment to make	PLANNING APP REQ
2.9.16	162569/162570	Little Marcle Court, Little Marcle, HR8 2LB Replace existing rear sun room with new sunroom including a cellar below	PC support this application	GRANTED 20.10.16
29.9.16	163061	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed demolition of existing extensions and replacement with two storey rear extension	PC no objection	GRANTED 7.7.16
28.10.16	163224	Land at The Vern, Munlsey, Ledbury, HR8 2SQ	PC support this application	GRANTED 12.12.16

		Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential		
17.11.16	163531	The Castle, Ashperton, Ledbury Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17