



PIXLEY and DISTRICT PARISH COUNCIL
Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury,
Herefordshire, HR8 2RZ
Tel: 01531 670036 email: pixleyclerk@btinternet.com
website:- www.pixleyanddistrict.org.uk

**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE
PARISH COUNCIL TO BE HELD AT MUNSLEY W.I. HALL
ON WEDNESDAY 30th MARCH 2016 AT 7.30 PM**

AGENDA

1. To Accept Apologies for Absence & note Reason for Absence
2. To Receive and Record Declarations of Interest and Requests for Dispensations
3. To Consider Approval of the Minutes of the Meeting held on Monday 25th January 2016 (previously circulated)
4. Open Discussion for Local Residents to Raise Matters Relevant to the Parish Council (Please note: Decisions cannot be made on items not on the Agenda, time allowed may be limited at the discretion of the Chairman)
5. To Receive a Brief Report from Three Crosses Ward Councillor Mr Jonathan Lester
6. **Correspondence/ Discussion**
 - a) To discuss the green triangle at Aylton
 - b) To discuss HGV's in Glebe Lane
 - c) To discuss Fastershire broadband
 - d) To consider Neighbourhood Planning
 - e) To note reply from Ashperton Primary Academy re parking and verges on Haywood Lane
 - f) To note breakdown of Herefordshire council tax charges on Band D property in the parishes
7. **Planning – NB: no paper copies of applications are available to view at the meeting unless specified**
 - a) **Planning Application(s) to be considered (to be viewed online prior to the meeting)** – none
 - b) **To note decisions of Herefordshire Council on Planning Applications**
As planning record (attached) and on Herefordshire Councils website – www.herefordshire.gov.uk
8. **Highways and Footpaths**
 - a) To receive report from Balfour Beatty Locality Steward Cathy Berkeley
 - b) To receive any new issues on Road Conditions / Traffic Management / Flooding
 - i) Poolend flooding
 - c) To receive any new lengthsman & P3 footpaths works to be carried out
9. **Finance**
 - a) To consider using a service provider for Payroll & Pension
 - b) To consider finance report and bank balances
 - c) To consider payments –
 - 00396: HALC – Annual Subscription - £431.22
 - 00397: Herefordshire Council – 2015 Election Fees - £132.00
 - 00398: Clerks salary Feb/March and expenses (as agreed)
 - 00399: Pixley Website annual fee - £23.99
10. **Training/ Meetings**
 - a) To note dates of upcoming meetings and make note of any required places
 - b) To receive a report from meetings attended
11. To Note & Review the Information Sheet (attached)
12. To Raise Items for next scheduled Parish Council Meeting (No Discussion)
13. To Note the Date and Time of Next Scheduled Meeting – Monday 23rd May 2016, 7pm – Annual Meetings

Signed *JL Chester* Parish Clerk

Dated: 18th March 2016

INFORMATION SHEET – MARCH 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Website Updated with documents to meet Transparency Law requirements
- Highway problems discussed with Locality Steward
- Lengthsman given work list for highways and footpaths
- Copy of lengthsman Insurance certificate received
- CiLCA portfolio completed and submitted to examiner

EMAIL CORRESPONDENCE RECEIVED

- HALC – Information Corner 10 Feb *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter Feb 2015 *
- Herefordshire Council NDP Team – Invitation to funding workshop *
- Herefordshire Council NDP Team – Newsletter 12 *
- Herefordshire Council NDP Team – Info re CIL consultation *
- A Bush, Herefordshire Council – unrecognized ways project 18th April *
- A Bush, Herefordshire Council – Police & partners contact events *
- A Bush, Herefordshire Council – Herefordshire Council Economic Master Plan *
- A Bush, Herefordshire Council – Invitation to National Conference, Good Grief - The loneliness of bereavement *
- Hub Admin – Rural hub March newsletter *
- Susannah Gilson – Have a say engaging with your council *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 25th January 2016:

May 2015	11	Cllr Harris		Update website
May 2015	14a	clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
July 2015	7	Cllr Harris		Add "Contact the Elderly", Age UK & Neighbourhood Watch details to website
July 2015	10b	Ward Cllr Lester	ONGOING	Enquire why noisy "re-surface" was used by residences in Little Marcle
Sept 2015	9b	clerk	Reported	Report large pothole on U67406 Patches Wood CAS-537921-M4Q7L6 Grips is Baregains Lane need re-instating CAS-537923-R0Y8D3
Nov 2015	9b	Cllr Harris		Investigate problem of flooding at Poolend
Nov 2015	9b	clerk	Requested	Request an extension of speed limit to cover Poolend bus stop
Jan 2016		clerk	Reported	Blocked drains causing flooding:- A438 by the Nest CAS-557481-L9G8T3 A438 opposite Verzons CAS-557482-K6L9X0 A438 Poolend CAS-557487-Y9L4R3 A438 Alexander Park CAS-557484-R2Z9Z6 A4172 CAS-557491-P5F6K9
Jan 2016	4	Cllrs Cox & Mawby	complete	Make site visit to Dragon Orchard
Jan 2016	4	Ward Cllr		Pursue Hfd Council response to HGV complaint
Jan 2016	5	Ward Cllr		Circulate Hfd Council mid term finance report
Jan 2016	6	Clerk	complete	Advise Hfd Council of co-option of Cllr Bray
Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
Jan 2016	9c	Clerk	complete	Obtain copy of lengthsman insnce & give him job list

PLANNING RECORD

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
Jan 2016	153629	May View, Falcon Lane, Ledbury, Herefordshire (Outline application) Site for erection of one single storey dwelling with separate vehicular access off Baregains Lane	PC agree in principle but concerns over access	REFUSED 28.1.2016
Jan 2016	153735	The Coach House, Ledbury, Herefordshire, HR8 2PZ Proposed replacement porch with new G/F WC facilities. New single storey rear extension and new decked terrace, interior alterations and adjusted driveway access	PC support this application	GRANTED 9.2.2016
12.2.16	160345	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed replacement of rear lean-to extensions with new single storey flat roof extension	PC no objections	

