



# PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8  
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**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE  
PARISH COUNCIL TO BE HELD AT MUNSLEY W.I. HALL  
ON MONDAY 27th MARCH 2017 AT 7.30PM**

## Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. To Consider Approval of Minutes of Parish Council meeting held 30<sup>th</sup> January and 8<sup>th</sup> March 2017
4. Councillor Vacancies
  - 4.1 To Note Councillor Vacancies and receive any nominations for co-option
5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. Planning: **NB: no paper copies of applications are available to view at the meeting unless specified**
  - 7.1 To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)** –  
**170441 – Ashperton Primary Academy, HR8 2SE**  
Construction of an outdoor multi-use games area and link paths
  - 7.2 To Note Details of Any Decision Notices Received from Hereford Council: as per planning record
  - 7.3 To Receive Update on Preferred Option of Travellers Sites Consultation
8. Neighbourhood Development Plan
  - 8.1 To Receive Report from Pixley and District NDP Steering Group
9. Highways/Footpaths:
  - 9.1 To Discuss Lengthsman and P3 scheme
  - 9.2 To Raise any new Highway and Footpath Defects
10. Finance:
  - 10.1 To Appoint Internal Auditor for end of year accounts
  - 10.2 To Note Finance Report and Bank Balances
  - 10.3 To Consider Payments of outstanding accounts  
000417: HALC – Annual Subscription - £438.39  
000418: Autela Payroll Services - Q4 - £38.55  
000419: DJN Planning Ltd – NDP support - £987.54  
000420: Print Plus – NDP questionnaire printing - £555.00  
000421: Clerks salary Feb/March and expenses (as agreed)
11. Correspondence / Discussion / Consultation
  - 11.1 To Receive Update on Defibrillator(s) for Parish
  - 11.2 To Discuss Ashperton Railway Bridge
  - 11.3 To Note Public Path Diversion Order on public footpath PX1 (part)
  - 11.4 To Discuss Annual Parish Meeting
12. Information Section / Reports:
  - 12.1 To Review Information and Outstanding Actions
  - 12.2 To Receive any Reports from Meetings attended
13. Training/ Meetings: To note any forthcoming dates
14. To Raise Items for next scheduled Parish Council Meeting (no discussion)
15. To Note Date Time and Venue of Next Scheduled Meeting – Monday 22nd May 2017 at 7.30pm (AGM)

Signed:

*JL Chester*

(Clerk to the Parish Council)

Dated: 20th March 2017

The press and public are cordially invited to attend the meeting

# INFORMATION SHEET – MARCH 2017

## PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Lengthsman given list of jobs to complete
- Lengthsman / P3 Grant Scheme Forms returned to Balfour Beatty
- NDP questionnaires printing, collection and distribution arranged
- 2015/16 VAT reclaimed
- Network Rail chased re Ashperton bridge
- Extra- ordinary meeting arranged
- Planning Site meeting attended
- “Audit Answers” training course attended
- Invited prospective new cllrs to meeting

## GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Parish Briefing Notes & Presentation \*
- Herefordshire Council – Invitation to Travellers Site Drop-in Session 6<sup>th</sup> Feb \*
- HALC – Information Corner January \*
- HALC – Spring Training Diary \*
- Herefordshire Council – Waste Charges Consultation \*
- Herefordshire Council – letter re discharge of planning conditions \*
- Herefordshire Rural Hub Newsletter \*
- Neighbourhood Development Team – Newsletter 14 \*
- Herefordshire Council – West Midlands Constituency Boundary 2018 Review \*
- Invitation sent to Network Rail for representative to attend parish council meeting \*

\* Circulated to Cllrs.

## OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 30<sup>th</sup> January 2017:

Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill <a href="#">CAS-537926-Z8X5J0</a>
Aug 2016	8	Clerk	complete	Re-appoint lengthsman and issue job list
Sept 2016	7.1	Clerk	complete	Apply for NDP grant
Sept 2016	9.3	Clerk	complete	Produce notice advising it is residents responsibility to protect home from flooding
				Pothole on A4172 between Parkhold & Pixley Court <a href="#">CAS613975Z8N7T0</a> Flooding of surface water on Falcon Lane nr Haygrove entrance <a href="#">CAS613971R5Q2F6</a> Flooding on A438 near Greenways bend <a href="#">CAS613974S1R3L3</a>
Nov 2016	4	All Cllrs	ongoing	Spread the word about councillor vacancies
Nov 2016	9.1	clerk	ongoing	Request that Hfd Council fully investigate drainage problem at The Coach House, Munsley and report to us
Nov 2016	9.3	clerk	Complete	Apply for grant funding for a defibrillator
Nov 2016	10.1	LC/MT/KB/clerk	Completed	Undertake tour of Munsley parish to ascertain lengthsman jobs
Nov 2016		clerk	ongoing	Enquire with Haygrove when field entrance opp hall will be closed and blocked up

## PLANNING RECORD – (last six months)

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury <a href="#">APPEAL APP/W1850/W/16/3148136</a> Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16

16.8.16	<b>162103</b>	<b>Ledbury Football Development Centre, Little Marcle Road, Ledbury</b> Change of use of agricultural land into sporting use	PC letter of concerns sent	WITHDRAWN 10.11.16
23.8.16	<b>162484</b>	<b>Sunnybank, Baregains Lane, Little Marcle, HR8 2JR</b> Single storey extension	PC support this application	GRANTED 27.9.16
26.8.16	<b>162645</b>	<b>The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential</b> Proposed conversion of barn to single dwelling	PC no comment to make	PLANNING APP REQ
2.9.16	<b>162569/16 2570</b>	<b>Little Marcle Court, Little Marcle, HR8 2LB</b> Replace existing rear sun room with new sunroom including a cellar below	PC support this application	GRANTED 20.10.16
29.9.16	<b>163061</b>	<b>Old Shire House, Aylton, Ledbury, HR8 2QE</b> Proposed demolition of existing extensions and replacement with two storey rear extension	PC no objection	GRANTED 7.7.16
28.10.16	<b>163224</b>	<b>Land at The Vern, Munlsey, Ledbury, HR8 2SQ</b> Proposed replacement dwelling, with integral garage and garden store outbuilding. Change of use of agricultural land to residential	PC support this application	GRANTED 12.12.16
17.11.16	<b>163531</b>	<b>The Castle, Ashperton, Ledbury</b> Proposed conversion of outbuilding to single dwelling	PC support this application	GRANTED 20.1.17
2.2.17	<b>P170178/F</b>	<b>Woodside Lodges, Falcon Lane, Ledbury, HR8 2JN</b> Change of use to site 3 lodge style twin unit caravans in place of previous permission for log cabins	** ADVICE ONLY **	
	<b>163999</b>	<b>Mikes Meadow Glamping, Tompion, Munsley, HR8</b> Proposed change of use of land from agricultural to siting of camping pods for business, including replacement of timber outbuilding with a new toilet and shower block	PC support this application	