



## PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester  
Mapleside, Ashperton, Ledbury, HR8 2RZ  
Tel: 01531 670036  
e-mail: pixleyclerk@btinternet.com

### Minutes of the Parish Council meeting held on Monday 30th November 2015

#### Present:

Councillors D Hewitt, Mrs L Clothier, Mrs W Cox, Mrs J Cowell, K Davies, A Harris, M Skittery, S Swaithe, Mrs M Thwaites, E Thompson & P Whitfield

#### In attendance:

Janet Chester – Parish Clerk

#### Members of the Public: 1

ITEM	MINUTES	ACTION								
1.0	<p><b>To Accept Apologies for Absence And Note Reason</b></p> <p>Ward Cllr Jonathan Lester (paternity leave)</p>									
2.0	<p><b>To Receive &amp; Record Declarations of Interest and Requests for Dispensations</b></p> <table border="1" data-bbox="153 1155 1374 1261"> <thead> <tr> <th data-bbox="165 1160 304 1193">Cllr Name</th> <th data-bbox="392 1160 571 1193">Agenda Item</th> <th data-bbox="715 1160 959 1193">Interest Declared</th> <th data-bbox="995 1160 1241 1193">Nature of Interest</th> </tr> </thead> <tbody> <tr> <td data-bbox="165 1196 352 1229">Cllr M Skittery</td> <td data-bbox="392 1196 699 1261">8a planning application 152709</td> <td data-bbox="715 1196 783 1229">other</td> <td data-bbox="995 1196 1129 1229">Neighbour</td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest	Cllr M Skittery	8a planning application 152709	other	Neighbour	
Cllr Name	Agenda Item	Interest Declared	Nature of Interest							
Cllr M Skittery	8a planning application 152709	other	Neighbour							
3.0	<p><b>To Approve the Minutes of the Meeting held Monday 28<sup>th</sup> September 2015 (previously circulated)</b></p> <p>The minutes of the meeting were agreed as a true and accurate record and were duly signed by the chairman.</p>									
4.0	<p><b>Open Forum to allow Local Residents the opportunity to raise matters relevant to the Parish Council</b></p> <p>A question was raised – why were some roadside verges trimmed mid – end of October? The growth season had ended well before then and this seemed a waste of the county councils money which would be more cost effective if spent trimming the verges earlier in the year when there was rapid growth of vegetation.</p>									
5.0	<p><b>To Receive Brief Report from Three Crosses Ward Councillor Jonathan Lester</b></p> <p>Ward Cllr Lester had given his apologies for not being able to attend due to currently being on paternity leave. He had sent through the following report: Herefordshire Council News: Papers for the health &amp; social care and general overview and scrutiny committee meetings on 17 November 2015 at which the council's corporate plan 2016-20 was considered have now been published and are available on the council website. The council's budget and policy framework rules require that cabinet have regard to the views of overview and scrutiny in</p>									

	<p>developing their recommendations to Council on budget and policy framework items. The next steps are for the capital expenditure plan together with any overview and scrutiny comments to be considered at a cabinet meeting on 3 December 2015 prior to further consideration at a full Council meeting on 18 December 2015. Cabinet and full Council will consider the revenue plan in January and February 2016. Considering the current broadband deployment completes in December 2016 for Herefordshire, the authority is preparing for the next stage of deployment knowing there are still premises to be reached with superfast speeds (30Mbps and above). The Fastershire Broadband Strategy 2014 – 2018 is being refreshed and will be outlined at a business seminar on 20 November 2015, to be followed by presentation and discussion with general overview and scrutiny committee on 1<sup>st</sup> December and consideration by cabinet on 3<sup>rd</sup> December.</p> <p>A card will be sent by the clerk congratulating Cllr Lester and his wife on the birth of their daughter.</p>	<p><b>JL</b></p>
6.0	<p><b>Councillor Vacancies</b></p> <p>Pelham Hawker had been approached and being willing gave a brief account of himself and why he wished to become a parish councillor. He was proposed by Cllr Clothier and seconded by Cllr Skittery and unanimously co-opted. The chairman welcomed him to the parish council and the necessary forms were completed.</p>	<p><b>Clerk</b></p>
7.0	<p><b>Correspondence / Discussion</b></p> <p>a) <b>To discuss Fastershire broadband</b></p> <p>Cabinet 3 at the Trumpet exchange which covers Putley has been upgraded but the cabinets covering the other parishes are not scheduled for an upgrade until next year. The more interest that is registered the more pressure there will be applied to speed up the broadband in these parishes. Cllr Hewitt will pursue further. <b>RESOLVED</b></p>	<p><b>Clerk</b></p>
8.0	<p><b>Planning</b></p> <p>a) <b>Planning Application(s) to be Considered:</b></p> <p><b>152709 – Newbridge Farm, Aylton, Ledbury, HR8 2QG</b>  Proposed increase in roof height to 6.5m for single storey extension granted under P152282/PA1 to create an attic room to increase family accommodation  <b>PC Comment:</b> The parish council were disappointed that the application had already been granted despite an extension being agreed by the planning officer on the date of the return of parish council comments to allow discussion at this meeting. A letter of complaint is to be sent. Also the parish council were not advised or consulted and were therefore not aware of application P152282.</p> <p><b>P153146/PA7 – Land between Trumpet &amp; Ledbury – north of A438 Ledbury side of Verzon Hotel</b></p> <p>Proposed storage barn (ADVICE ONLY NO COMMENTS REQUIRED)</p> <p>b) <b>To note planning decisions of Herefordshire Council – as per planning record attached and <a href="http://www.herefordshire.gov.uk">www.herefordshire.gov.uk</a> RESOLVED</b></p>	<p><b>DH</b></p>
9.0	<p><b>Highways &amp; Footpaths</b></p> <p>a) <b>To receive Report from Balfour Beatty Locality Steward</b></p>	<p><b>Clerk</b></p>

10.0	<p>The weekly reports received by email were noted but were felt to be too highly abbreviated to be understood clearly. The defect number given to the clerk by Herefordshire Councils website "report it" page is not passed on to the steward – each defect is given a new reference at each stage of the process so it is nigh on impossible to trace progress on a defect.</p> <p><b>b) To Receive any new issues on Road Conditions/ Flooding/ Traffic Management</b></p> <ul style="list-style-type: none"> <li>• Water is flooding on the A4172 near the entrance to The Old Rectory.</li> <li>• The clerk has spoken to the Locality Steward regarding the hedge at Alexander Park and has been advised that the parish council will have to apply the pressure to get it cut back.</li> <li>• A draft letter was read out and is to be sent to Ashperton School regarding the verge erosion by vehicles parking on Heywood Lane.</li> <li>• Flooding at Poolend is still a concern as Herefordshire Council are not recognising or appreciating the problem with the drain not being able to cope with heavy storms, no improvements have been made to it since the floods in 2007. Cllr Harris will pursue.</li> <li>• The clerk is to request an extension of the speed limit to cover the bus stop at Poolend <b>RESOLVED</b></li> </ul> <p><b>c) To Receive Lengthsman &amp; P3 Annual Plan Update</b></p> <p>The clerk has received contracts from Herefordshire Council / Balfour Beatty to be signed so the lengthsman is now able to carry out work. The clerk will contact the lengthsman and arrange a date for a parish tour to determine work to be done. <b>RESOLVED</b></p> <p><b>d) To Agree works to be carried out by Lengthsman within Annual Plan budget</b></p> <p>Cllrs were asked to advise the clerk of any jobs required to be inspected during the parish tour.</p> <p><b>Finance</b></p> <p><b>a) To Agree Finance Report and Bank Balances</b></p> <p>The finance report was noted and agreed. Bank Balances – Current Account as at 6th October 2015 £5873.52, Reserve Account as at 9<sup>th</sup> October 2015 £2808.40 <b>RESOLVED</b></p> <p><b>b) To decide 2016/17 Precept Requirement</b></p> <p>A precept requirement of £6050.00 for 2016/17 was AGREED. The clerk will send in the request to Herefordshire Council. <b>RESOLVED</b></p> <p><b>c) To agree Payments:- RESOLVED</b></p> <p>00390: Aylton Church - Churchyard Maintenance - £60.00  00391: Little Marcle Church – Churchyard Maintenance - £60.00  00392: Munsley Church – Churchyard Maintenance - £60.00  00393: Pixley Church - Churchyard Maintenance - £60.00  00394: Clerks salary Oct/Nov and expenses (as agreed)  Direct Debit – Information Commissioners Office – Data Protection Annual Fee - £35.00</p> <p><b>Training / Meetings</b></p> <p><b>a) To note dates of upcoming meetings and make note of any required places</b></p> <p>HALC Wise Owl training programme – noted</p> <p><b>b) To receive Report from any Meetings Attended</b></p>	<p>clerk</p> <p>AH clerk</p> <p>Clerk</p> <p>ALL</p> <p>Clerk</p>
11.0		

	<p>HALC Conference &amp; AGM – Saturday 21<sup>st</sup> November at Hereford Blind College – The chairman and clerk attended this well attended meeting. Guest speakers at the Conference were Mark Millmore from Eyelid Productions who spoke about parish council websites, Nick Millington from Rural Media Company who spoke about filming, Graham Powell Herefordshire Council member who spoke on Effective Two Way Communication, Andrew Fleming from The Pensions Regulator who spoke about the new Pension requirements and John Connell, Head of Local Service Transformation Dept for Communities and Local Government who spoke about Government listening to local councils. The conference was followed by the HALC AGM where the chairman Nicky Carless presented the Annual Report and the 2014/15 Accounts were adopted and the 2016/17 subscription set.</p> <p>HALC Eastern Area meeting 9<sup>th</sup> November – Cllr Hewitt attended. A very good talk was given by PC Paul Crumpton West Mercia Herefordshire Watch Scheme Co-ordinator on the new Neighbourhood Watch Scheme. A joint residents meeting with neighbouring parishes was suggested.</p> <p><b>12.0 To Note &amp; Review the Information Sheet</b> – reviewed and noted</p> <p><b>13.0 To Raise Items for the next scheduled Parish Council meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Fastershire Broadband</b></li> <li>• <b>Poolend Flooding</b></li> </ul> <p><b>14.0 To Note Date &amp; Time of Next Scheduled Meeting</b></p> <p>Monday 25th January 2016 at 7.30pm at Munsley WI Hall</p> <p><b>The chairman declared the meeting closed at 21.20pm</b></p> <p><b>Signed..... Dated 25th January 2016</b>  <b>Chairman</b></p>	
--	---	--

## INFORMATION SHEET - NOV 2015

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Website Updated with documents to meet Transparency Law requirements
- Highway problems discussed with Locality Steward

### GENERAL CORRESPONDENCE RECEIVED

- HALC – Information Corner and Wise Owl training diary \*
- HALC \_ Eastern Area meeting 12<sup>th</sup> Nov \*
- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – Resurfacing Programme of works\*
- Balfour Beatty – Parish Newsletter October 2015 \*
- Balfour Beatty – Invitation to Parish Briefings 27/29 Oct \*
- Herefordshire Council – Neighbourhood Planning Submission & Examination Training 18 Nov \*
- Herefordshire Council – Adoption of Core Strategy \*
- Herefordshire Council – Hfds Tree Warden Network \*
- A Bush, Herefordshire Council – Helping Hfds businesses prepare for any disaster \*
- A Bush, Herefordshire Council – Public Transport & Bus Routes Information \*
- A Bush, Herefordshire Council – Environment Agency Flood Action Campaign \*

- Aldi – proposed new supermarket in Ledbury \*

\* Circulated to Cllrs.

## OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 28<sup>th</sup> Sept 2015:

May 2015	8	Ward Cllr Lester	Complete	Keep PC informed of progress on Pixley End and Trumpet Fields Planning Applications
May 2015	8	Ward Cllr Lester		Enquire with HC about SID problems
May 2015	9	Cllr Thwaites		Circulate Neighbourhood Watch reports to all cllrs
May 2015	11	Cllr Harris		Update website
May 2015	14a	clerk	Reported	Chase Alexander Park re hedge CAS523568Z1B9F2 Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
May 2015	14b	clerk	Ongoing	Arrange meeting with lengthman to carry out parishes walk to ascertain work required
July 2015	7	Cllr Harris		Add "Contact the Elderly", Age UK & Neighbourhood Watch details to website
July 2015	10b	Ward Cllr Lester	ONGOING	Enquire why noisy "re-surface" was used by residences in Little Marcle
July 2015	10b	clerk	complete	Chase up Alexander Park hedge cutting CAS532608M3C9M9
July 2015	10c	Clerk/Cllrs Clothier & Thwaites	Ongoing	Annual Plan – Cllrs Clothier & Thwaites to meet with Locality Steward
Sept 2015	5	Ward Cllr Lester		Provide PC with copy of Children & Young Peoples Plan
Sept 2015	6	All Cllrs	Ongoing	Approach any residents interested in becoming councillors
Sept 2015	7b	DH	Complete	Approach Neighbouring Parishes about Community Governance Review
Sept 2015	7d	clerk	Complete	Advise Hfd Council that PC have no objections to proposal for footpath PX1 in Pixley
Sept 2015	9b	clerk	Reported	Report large pothole on U67406 Patches Wood CAS-537921-M4Q7L6 Grips is Baregains Lane need re-instating CAS-537923-ROY8D3
Sept 2015	9c	clerk		Arrange parish walk with lengthsman once Annual Plan contract received from Balfour Beatty

## PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
2.12.14	143507	<b>Paunceford Court, Munsley, HR8 2SH</b> Proposed horse walker within yard	PC no objections	GRANTED 16.1.15
12.12.14	143451	<b>Mainstone Court, Trumpet, HR8 2RA</b> Proposed construction of a swimming pool in the garden to the south east of house and an attenuation pool/lake on the parkland boundary to the southwest of the house, landscaping and associated works	PC no objections	GRANTED 11.2.15
3.1.15	143790	<b>Hopton Arms Holiday Park, Munsley, HR8 2SE</b> Proposed certificate of lawful development for an existing use as a holiday park which compromises all land and buildings formed within the red line outline drawing 193-20 "Site plan Land to Rear of Hopton Arms" 18.12.14	PC no objections	GRANTED 19.2.15
23.2.15	150350	<b>Land South West of Trumpet Inn</b> Proposed workshop building and full time residential home	PC letter of objection sent	
12.3.15	150537	<b>Highway Care Ltd, Callow Hills, Hereford Road, HR8 2PZ</b> Proposed new workshop, external storage, additional parking, improvement and alteration of vehicular access arrangements	PC support this application	GRANTED 24.6.15

24.3.15	<b>150765</b>	<b>Trumpet Fields adjacent A438, Trumpet</b> Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC letter of comments sent	REFUSED 15.10.2015
20.3.15	<b>150682/PA1</b>	<b>Pixley Gate, Pixley, HR8 2RB</b> Proposed single storey extension which extends beyond the rear wall of the dwelling house by 6 metres. The maximum height of the enlarged part of the dwelling house is 3.8m and the height of the eaves is 2.3m	*ADVICE ONLY **	PRIOR APPROVAL NOT REQ 9.4.15
28.5.15	<b>151288 &amp; 151342</b>	<b>The Laddin Farm, Little Marcle, HR8 2LB</b> Proposed residential conversion of redundant agricultural outbuildings including landscaping, car parking and garaging	PC no objections	GRANTED 14.7.15
12.6.15	<b>151552</b>	<b>1 Poolend Courtyard, Pixley, HR8 2RB</b> Proposed installation of a wood burning stove including flue	*ADVICE ONLY*	GRANTED 23.7.15
15.7.15	<b>152001</b>	<b>Mayfields, Hereford Road, HR8 2PZ</b> Proposed erection of a double garage	PC support this application	GRANTED 25.8.15
22.10.15	<b>152709</b>	<b>Newbridge Farm, Aylton, Ledbury, HR8 2QG</b> Proposed increase in roof height to 6.5m for single storey extension granted under P152282/PA1 to create an attic room to increase family accommodation		
20.11.15	<b>P153146/PA7</b>	<b>Land between Trumpet &amp; Ledbury – north of A438 Hereford to Ledbury Road</b> Proposed storage barn	*PRIOR APPROVAL APP – ADVICE ONLY*	