



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8
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COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD AT MUNSLEY W.I. HALL ON MONDAY 27TH NOVEMBER 2017 AT 7.30PM

AGENDA

1. To Accept any Apologies for Absence and Note the Reason
2. To Record any Declarations of Interest and Consider any Requests for Dispensations
3. Councillor Vacancy – To Note Councillor Vacancy and To Receive any Nominations for Co-Option
4. To Consider Approval of Minutes of Parish Council meeting held on 25th September 2017
5. To Receive a Brief Report from Three Crosses Ward Councillor, Mr Jonathan Lester
6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
7. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
 - 7.1 To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**
 - 7.1.1 **Knapp Farm, Pixley, Ledbury, HR8 2QB**
Proposed hard standing for storage in connection with soft fruit business.
 - 7.2 To Note Details of Decision Notices Received from Herefordshire Council
8. **Pixley and District Neighbourhood Development Plan**
 - 8.1 To Receive an Update on the NDP
 - 8.2 To Approve Documents for Regulation 14 NDP Consultation
 - 8.3 To Confirm Arrangements for Consultation Flyer Distribution
 - 8.4 To Redraw Winner of Prize Raffle
9. **Information Section / Correspondence / Discussion:**
 - 9.1 To Review Information and Outstanding Actions
 - 9.2 To Discuss Permanent Residency of Holiday Lets in the Parishes and Rates Applicable
10. **Highways/Footpaths:**
 - 10.1 To Receive Report on A4172 Speed Survey Meeting held 15th November
 - 10.2 To Note any New Highway and Footpath Defects
 - 10.3 To Agree Lengthsman Quote for Footpath Works
 - 10.4 To Decide any Jobs for the Lengthsman
11. **Finance / Governance:**
 - 11.1 To Note Finance Report and Bank Balances
 - 11.2 To Consider Payments of Outstanding Accounts
 - 000433: DJN Planning Ltd – NDP Support - £507.65
 - 000434: J Chester – clerk salary Oct/Nov and expenses – as agreed
 - 000435: GR Day & Son – lengthsman - £1128.00
 - Direct Debit – Information Commissioner- Data Protection Annual Fee - £35.00
 - 000436: Aylton Church - Churchyard Maintenance - £60.00
 - 000437: Little Marcle Church – Churchyard Maintenance - £60.00
 - 000438: Munsley Church – Churchyard Maintenance - £60.00
 - 000439: Pixley Church - Churchyard Maintenance - £60.00
 - 11.3 To Amend and Complete Bank Mandate Signatories
 - 11.4 To Decide Parish Precept Requirement for 2018/19
12. **Reports:** To Receive any Reports from Meetings Attended
13. **Training:** To Note any forthcoming training dates
14. **To Raise items for next scheduled Parish Council Meeting (no discussion)**
15. **To Note Date of Next Meeting – Monday 29th January 2018**

Signed: *JL Chester* (Clerk to the Parish Council)

Dated: 20th November 2017

The press and public are cordially invited to attend the meeting

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Defibrillator Heartstart first aid training course arranged
- “In the Open” Training Course attended
- Budget 2018/19 prepared
- NDP Support work undertaken
- A4172 Speed meeting attended
- Balfour Beatty Parish Briefing meeting attended

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner *
- Herefordshire Rural Hub – October & November newsletters *
- Herefordshire Council – Litter in parishes *
- Herefordshire Council – Community Housing Fund *
- Herefordshire Council – Weeping Window Poppy Installation *
- Herefordshire Council – Local Plan Travellers DPD Consultation *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

March 17	6	Ward Cllr		Arrange meeting with cabinet member for highways re Ashperton bridge
March 17	9.1	Clerk	complete	Order 30 verge markers @£16 each
March 17	9.2	Clerk	reported	Report potholes on Glebe Lane, Lillands Lane and Trumpet Crossroads
May 17	16.3	Clerk	complete	Arrange first aid training evening for defibrillator
May 17	16.4	Clerk		Defer litter picks to spring 2018
July 17	3	All cllrs	Ongoing	Spread the word about Cllr vacancy
July 17	9	Clerk	Complete	Arrange steering group meeting and contact winner of raffle
July 17	10.2	Clerk	complete	Invite Cabinet member for highways Cllr Durkin to a PC meeting
July 17	12.3	Clerk / KB	Ongoing	Arrange forms for K Bray to be added to Bank Mandate
July 17	12.5	Clerk	Ongoing	Submit application to HALC for Transparency Act grant
Sept 17	8	Clerk	ongoing	Ask for speed survey and contamination reports re Pickling Plant and cost of Arc4 reports
Sept 17	10.2	Clerk	ongoing	Put forward suggestion of traffic lights on Ashperton Railway bridge
Sept 17	10.4	Clerk	complete	Ask Pixley Church vicar of future plans for church
Sept 17	11.1	Clerk / LC	complete	Arrange A4172 speed review meeting
Sept 17	11.1	Clerk	Ongoing	Contact Alexander Park re cutting of roadside hedge
Sept 17	11.2	Clerk		Arrange parish tour to identify defects
Sept 17	12.5	Clerk	Complete	Arrange Finance Working Group meeting

PLANNING RECORD – (last six months)

<u>DATE</u>	<u>APPL. NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
13.3.17	170441	Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths	PC support this application	GRANTED 27.4.17
24.3.17	170645	The Strawhouse, Pixley, HR8 2RL Façade remodeling and single storey extension of an existing dwelling	PC no objections	GRANTED 11.5.17
6.4.17	171108	Quarry Lodge, Little Verzons, Ledbury, HR8 2PZ Proposed extension to rear of holiday lodge	PC support this application	GRANTED 25.5.17
7.4.17	171252	Land at Brook Farm, Little Marcle, HR8 Application for variation of condition 2 of planning permission 161637 – replacement of approved plans to allow revisions to design and layout	PC support this application provided agricultural tie remains	GRANTED 29.6.17

13.4.17	171315	Land North of A438, Wallers Green, Ledbury Proposed digestate storage tank, access track and containment bund	PC support this application	GRANTED 11.7.17
	172351	Callow Hills Business Park, Hereford Road, Ledbury Re-siting and revisions to approved workshop (150537dated 24.6.15) incorporating office and associated facilities and attachment to existing buildings, part adjustment to approved levels (northern section of approved storage yard), provision and enlargement of retention pond (part retrospective)	PC members have already raised concerns over the access and its current use and would like the safety aspect addressed by planning enforcement before making further comment.	GRANTED 15.8.17
	172069	Ashperton Holiday Park, Ashperton, Herefordshire, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers / maintenance/groundsman's on site accommodation.	PC have no objection to further chalets. However, they would ask Hfd Council to ensure that both current and new chalets would not be used as permanent residences as they believe they currently are. Also is the existing sewerage arrangement adequate for expansion? The PC do not believe there is a need for an on site assistant manager so do not support the change of use of the annex. The PC also wish to ensure that the Hopton Arms remains a public house.	
	171164	Aylton Court Paddock, Aylton Court, Alyton, Two stable buildings and access gate	PC support this application	GRANTED 18.8.17
	173042	Hazel Cottage, Aylton, HR8 2QH Proposed first floor extension. Proposed new garage/store building to replace existing carport and store	PC have no objection	GRANTED 5.10.17