



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester
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Minutes of the Parish Council meeting held on Monday 26th September 2016

Present

Councillors Mrs L Clothier, K Bray, Mrs W Cox, Mrs J Cowell, P Hawker, D Hewitt, A Mawby, M Skittery, S Swaithe, E Thompson & P Whitfield

In attendance

Janet Chester – Parish Clerk

Members of the Public: 1

Cllr Clothier welcomed everyone to the Meeting of the Parish Council

1. To Accept Any Apologies for Absence and Note the Reason

Cllrs K Davies, Mrs M Thwaites & Ward Cllr Lester

2. To Receive Declarations of Interest and Requests for Dispensations –

Cllr Name	Agenda Item	Interest Declared	Nature of Interest
Cllr M Skittery	6.1 162569/570 Planning App Little Marcle Court	Other	Neighbour
Cllr P Hawker	6.1 162569/570 Planning App Little Marcle Court	DPI	Owner

3. To Consider Approval of Minutes of the meeting held on Monday 5th September 2016 (previously circulated)

The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

4. To receive a brief report from Ward Councillor J Lester

Cllr Lester had given his apologies for not being able to attend the meeting. He had forwarded the report from Herefordshire Council Cabinet meeting (attached). Herefordshire Council are unable to meet the five year housing land supply so Cllr Lester stressed the importance of continuing with Neighbourhood Plans. Herefordshire Council has also agreed a deal from Central Government for funding over the next four years until 2020.

Action

5. Public Participation Session

The clerk was asked to question why the parish council had not been consulted on the recent Aldi planning application in Ledbury as it was previously understood that with any large application nearby that affected residents the parish council would be asked for their views.

Clerk

6. Planning

6.1 To Consider Planning Applications referred for comment:

Cllr Hawker left the room at this point

162569 & 162570 Little Marcle Court, Little Marcle, Ledbury, HR8 2LB

Replace existing rear sun room with new sun room including a cellar below

PC Comment: The Parish Council support this application

Cllr Hawker re-entered the room

6.2 To Note any Details of Decision Notices received from Herefordshire Council : as per planning record NOTED

150765 Trumpet Fields, adj A438, Trumpet - Erection of polytunnels

Appeal granted 17.8.16 Councillors are to monitor that conditions are adhered to.

All

7. Neighbourhood Development Plan

7.1 Report from Pixley & District NDP Group

Dr David Nicholson has been appointed as planning consultant. A grant will be applied for to cover anticipated expenditure until the end of the year.

All

8. Correspondence / Discussion / Consultation

8.1 To Note Response to Preferred Option of Travellers Sites Consultation

A letter had been sent in response to Herefordshire Council, Ward Councillor Lester and Bill Wiggin MP. To date a letter of reply had been received from Bill Wiggin.

8.2 To Discuss Response to Herefordshire Council Consultation on Bus Services

The clerk read out the questionnaire and noted the views of members which she will forward to Herefordshire Council in response.

Clerk

8.3 To Discuss and Decide Future Meetings Venue

This was discussed and it was decided to continue to hold parish council meetings at Munsley WI Hall. **RESOLVED**

All

8.4 To Receive update on Fastershire Broadband

Cllr Thompson advised that the broadband provision at Poolend is getting worse. Councillors are to forward their experiences to the clerk who will contact BT Open Reach, Fastershire, local MP's, BT's CEO and possibly BT's Facebook page to try and expedite a local broadband provision.

All / Clerk

9. Highways and Footpaths

9.1 To Raise any new Highway and Footpath Defects

The clerk will ask Rob to remove vegetation from around road signs and wipe them over to make them visible. A parish tour will also be arranged to identify defects.

RESOLVED

Clerk

9.2 To Discuss Future Provision of Lengthsman and P3 schemes

Balfour Beatty and Herefordshire Council are reviewing these schemes. It is proposed that grant funding will decrease and eventually cease and therefore parishes will need to allow for contributions from the precept to continue the same level of service. Further information is to be obtained. **RESOLVED**

Clerk

9.3 To Identify any flood risk areas and discuss if sandbags are required

Cllr Cox advised that she had looked into this matter and asked a number of residents for their thoughts. She had also got prices for sandbags and other materials. These materials deteriorate over time and would need to be stocked somewhere. It was **AGREED** that the parish council produce a notice advising that it is the home owner's responsibility to protect their homes from flooding.

RESOLVED

Clerk

10. Finance:

10.1 To Note Finance Report and Bank Balances

Finance report was noted. Bank balances as of 1st September 2016 – current account £3868.26 and reserve account £2809.58. **NOTED**

10.2 To agree payment of outstanding accounts:-

Payments **RESOLVED**

000407: HALC – “In the Hot Seat” training - £36.00

000408: J Chester – clerk salary Aug/Sept and expenses – as agreed

000409: Autela Payroll Services – payroll Q2 - £38.55

10.3 To Receive Report from Finance Working Group Meeting

The insurance is likely to increase as the parish council three year deal ends in June. The clerk will obtain three like for like quotes before the renewal date. The lengthsman and P3 schemes are under review and parish contributions may be required. The parish council can choose to continue to be in the scheme and have funds ready for defects to be resolved quickly or leave the scheme and rely on Balfour Beatty to resolve defects within their programme of works. The proposal was for the precept request to be £6500.

All

10.4 To Discuss Precept requirement for 2017/18

This was discussed and the parish council are minded to request £6500 pending decision on the lengthsman scheme. **RESOLVED**

All

11 Information Section / Correspondence / Discussion

11.1 To Review Information and Outstanding Actions – Noted, updated and RESOLVED

12 Reports – none

13 Training / Meetings:

HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.

Herefordshire Council Planning Presentation 6th Oct Shire Hall Hereford 6.30pm – 8.30pm – Cllr Hewitt will attend.

Balfour Beatty Parish Briefing 11th Oct 2-3.30 and 7-8.30 Thorn Business Park

HALC Eastern Area meeting Wed 9th Nov Bosbury Village Hall 7.30pm

14 Items for next meeting (No Discussion)

- NDP Report
- 2017/18 Precept
- Website
- Councillor Vacancy

15 To Note date and time for Next Scheduled Meeting

Monday 28th November, Munsley WI Hall at 7.30pm

The chairman declared the meeting closed at 9.25pm

Signed:
Chairman.

Date:

INFORMATION SHEET – SEPT 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- NDP meetings and administration carried out

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter July *
- HALC – Information Corner 11th July*
- HALC – Information Corner 16th August*
- HALC – Eastern Area AGM Draft Minutes *
- Herefordshire Council – Herefordshire Council funding update July *
- Herefordshire Council –Hfd Council Budget Meeting 28th July Presentation Slides *
- Herefordshire Council – New Standards Procedure for Comment *
- Herefordshire Council – Public Consultation – Travellers Sites Preferred Options *
- Herefordshire Council – Herefordshire SHLAA – Call for Sites *
- Herefordshire Council – Power Cut? New phone number 105 September launch *
- Herefordshire rural Hub September Newsletter *
- Herefordshire Council – DEFRA Badger Cull Information *

- Herefordshire Council – Green Lanes *
- West Mercia Police – Safer West Mercia Consultation *

* Circulated to Cllrs.

OUTSTANDING ACTIONS

These are the consolidated actions outstanding after the last meeting held on 1st August 2016:

May 2015	11	Cllr Harris		Update website
July 2015	7	Cllr Harris		Add "Contact the Elderly", Age UK & Neighbourhood Watch details to website
Sept 2015	9b	Clerk	Complete	Report large pothole on U67406 Patches Wood CAS-537921-M4Q7L6 Grips is Baregains Lane need re-instating CAS-537923-R0Y8D3
Nov 2015	9b	Clerk	Requested	Request an extension of speed limit to cover Poolend bus stop
Jan 2016		Clerk	Complete	Blocked drains causing flooding:- A438 by the Nest CAS-557481-L9G8T3 A438 opposite Verzons CAS-557482-K6L9X0 A438 Poolend CAS-557487-Y9L4R3 A438 Alexander Park CAS-557484-R2Z9Z6 A4172 CAS-557491-P5F6K9
Jan 2016	4	Ward Cllr		Pursue Hfd Council response to HGV complaint
Jan 2016	7a	Cllr Hewitt		Pursue Fastershire Broadband
March 16	6a	Cllr Hewitt		Speak to new owners of property adj to Aylton triangle
Aug 2016		Clerk	Reported	Chase BB re reinstating railings over culvert at Snowhill CAS-537926-Z8X5J0
Aug 2016	8	Clerk		Re-appoint lengthsman and issue job list
Aug 2016	8.3	Clerk	complete	Ask Herefordshire Council to notify when parish verges are to be cut
Aug 2016	10	Clerk	complete	Arrange finance working group meeting

PLANNING RECORD

<u>DATE</u>	<u>APPL. NUMBE R</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFDS COUNCIL DECISION</u>
Jan 2016	153629	May View, Falcon Lane, Ledbury, Herefordshire (Outline application) Site for erection of one single storey dwelling with separate vehicular access off Baregains Lane	PC agree in principle but concerns over access	REFUSED 28.1.2016
Jan 2016	153735	The Coach House, Ledbury, Herefordshire, HR8 2PZ Proposed replacement porch with new G/F WC facilities. New single storey rear extension and new decked terrace, interior alterations and adjusted driveway access	PC support this application	GRANTED 9.2.2016
12.2.16	160345	Old Shire House, Aylton, Ledbury, HR8 2QE Proposed replacement of rear lean-to extensions with new single storey flat roof extension	PC no objections	REFUSED 19.4.2016
28.4.16	150765	Trumpet Fields adj A438, Trumpet, Ledbury APPEAL APP/W1850/W/16/3148136 Erection of polytunnels on fields at Trumpet for covered commercial growing of soft fruit and new pond area	PC object	APPEAL GRANTED 17.8.16
29.4.16	161071	Field Access off A438 at Wallers Green, Opposite Horizons, Hereford Road, Ledbury New access for agricultural field	PC support this application	GRANTED 27.5.16
1.6.16	161637	Land at Brook Farm, Little Marcle, Ledbury Proposed erection of an agricultural managers/stockmans dwelling	PC support this application	GRANTED 23.7.16
15.6.16	161810	White House, Aylton, HR8 2RQ Works to various trees	PC no objections	GRANTED 25.7.16
16.8.16	162103	Ledbury Football Development Centre, Little Marcle Road, Ledbury ange of use of agricultural land into sporting use	PC letter of concerns sent	
23.8.16	162484	Sunnybank, Baregains Lane, Little Marcle, HR8 2JR Single storey extension	PC support this application	

26.8.16	162645	The Castle, Ashperton, Munsley, Ledbury (PRIOR APPROVAL ADVICE) – Agricultural to residential Proposed conversion of barn to single dwelling	PC no comment to make	
2.9.16	162569/ 162570	Little Marcle Court, Little Marcle, HR8 2LB Replace existing rear sun room with new sunroom including a cellar below		