



PIXLEY & DISTRICT PARISH COUNCIL

Parish Clerk: Janet Chester. Mapleside, Ashperton,

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Minutes of the Parish Council meeting held on Monday 25th September 2017

Present

Councillors Mrs L Clothier - Chairman (LC), Mrs J Cowell (JC), K Davies (KD), I Pritchard (IP), M Skittery (MS), S Swaithe (SS), E Thompson (ET), and M Tristram (MTr)

In Attendance

Janet Chester – Parish Clerk

Members of the Public: 0

Cllr Clothier welcomed everyone to the Meeting of the Parish Council

1. To Accept Any Apologies for Absence and Note the Reason

Cllr K Bray & P Hawker (holiday), Cllr A Mawby and M Thwaites (other commitments)

2. To Receive Declarations of Interest and Requests for Dispensations –

| Councillor Name | Agenda Item | Interest Declared |
|-----------------|-----------------------|-------------------|
| Cllr E Thompson | 8 Travellers Site | Other - neighbour |
| Cllr M Skittery | 7.1.1 Planning 173042 | Other – neighbor |

3. Councillor Vacancies – To Note Councillor Vacancies and Receive any nominations for Co-option

No nominations were received.

RESOLUTION: All councillors to spread the word to possible interested residents.

4. To Consider Approval of Minutes of the meeting held on 31st July 2017 (previously circulated)

RESOLUTION: The minutes of the previous meeting were agreed as a true and accurate record and were duly signed by Cllr Clothier.

5. To Receive a Brief Report from Ward Councillor J Lester

Ward Cllr Lester had given his apologies but sent through the following report:-

The Gypsy and Traveller DPD will go to cabinet on Thursday. I will be supporting the recommendation to approve it so that it will then next be ratified by full council on 13th October. If it gets approved at this stage it will be submitted to the Inspector. I would like to thank the parish council and residents of the parish for all of their input on this matter.

Action

Amongst other things going to cabinet on Thursday is the Council's flood risk management strategy.

The Council has not agreed with the Police and Crime Commissioner's proposals to merge the police and fire authorities of West Mercia. Concerns were raised about the planned savings and jobs losses. We wait to see what response we get to the feedback.

The Council is concerned about NHS England's threat to withhold funding regarding the Better Care Fund. An issue has arisen regarding targets for ensuring that hospital beds are not blocked. The funding is for health and social care and the Council is confident that it can meet its targets regarding social care and so should have the full funding. The Council has written to Jeremy Hunt regarding this issue.

I met the HRH Duchess of Gloucester at Hereford Town Hall and introduced her to the foster care team, foster carers and their children. It was a lovely event and HRH was delighted to meet everyone.

Thanks and have a good meeting.

6. Public Participation Session

No matters raised.

7. Planning

7.1 To Consider Planning Applications referred for comment:

7.1.1 173042 – Hazel Cottage, Aylton, Ledbury, HR8 2QH

Proposed first floor extension. Proposed new garage/store building to replace existing carport and store

PC Comment: The Parish Council have no objections

Clerk

7.2 To Note any Details of Decision Notices received from Herefordshire Council : as per planning record NOTED

8. To Discuss Trumpet Travellers Sites and Receive any updates

As per Jonathan Lester report above this matter is currently not happening pending the inspectors view and decision but members were made aware that this can be reviewed any time in the future.

RESOLUTION: The Clerk is to ask Ward Councillor Lester for the speed survey and contamination reports on the Pickling Plant and also enquire how much the two Arc4 reports cost Herefordshire Council.

Clerk

9. To Receive an Update on Pixley and District Neighbourhood Development Plan

The draft plan is almost ready for Regulation 14. It needs to be sent to Herefordshire Council for environmental assessment and should be back by the end of October. The Parish Council will then need to approve the draft plan before it undergoes a six week public consultation. The comments received from this consultation are reviewed and the draft plan amended as necessary. It should reach Regulation 16 stage around March 2018. After a further 6-9 month period where it undergoes a further consultation with statutory consultees, independent examination and referendum it is then adopted. The clerk cannot find the drawn winner of the raffle, Paul Thomas, there was no contact number on the ticket and the name is not on the electoral register. It was decided to investigate a little more but if not successful to redraw.

10. Information Section / Correspondence / Discussion:

10.1 To Review Information and Outstanding Actions

Reviewed and updated

10.2 To Receive Update on Ashperton Railway Bridge

The clerk has invited the new cabinet member for highways, Cllr Durkin, to a meeting but he hasn't committed to date. No further correspondence has been received from either Network Rail or Herefordshire Council despite chasing. The idea of installing traffic lights to control traffic was discussed.

RESOLUTION: The clerk is to chase Cllr Durkin and put forward the idea of traffic lights with the suggestion of the parish council contributing to the cost.

Clerk

10.3 To Discuss Defibrillator installed at Trumpet Garage

The clerk has arranged a training evening for all on Wednesday 25th October, 7pm at Munsley WI Hall.

RESOLUTION: The evening will be publicized. Anyone wishing to attend is to advise the clerk so that she can inform Heartstart of numbers. Refreshments will be provided by the parish council.

All

10.4 To Discuss Lightning Conductor at Pixley Church

The conductor has been removed by the Parochial Church Council. It is understood that the cost of insurance was a deciding factor. It is rumoured that the church is closing.

RESOLUTION: The clerk will write to the vicar asking the current status and future plans of Pixley Church.

Clerk

11. Highways and Footpaths

11.1 To Note any new Highway and Footpath Defects

ADL are currently reviewing the speed limit along the A4172 and have asked for the parish councils views. This was discussed. Speed of vehicles, number of accidents, adjacent roads speed limit, number of entrances, foreign lorries, children catching school bus, undulations on the road, road surface and markings were among the items of concern

RESOLUTION: The Chairman will put together a response from the parish council based upon tonight's discussions and ring Cllr Lester on 26th September.

LC

The hedge at Alexander Park is still thought to be a danger to road users. Balfour Beatty have viewed it but are not prepared to speak to the owners.

RESOLUTION: The clerk will ring the owner and ask that the hedge be cut back now that the screening of the golf course is maturing.

Clerk

11.2 To Decide any new jobs for the Lengthsman

A "No Parking" sign is to be placed on the Aylton triangle. A parish tour is to be arranged to identify any other defects for the lengthsman to repair.

All

12. Finance / Governance

12.1 To Note Finance Report and Bank Balances

The Finance Report was noted. Bank Balances as at 30th August 2017 current account £10922.91 and reserve account £2811.00.

RESOLUTION: the above figures were agreed

12.2 To Consider Payment of Outstanding Accounts:-

000428: DJN Planning Ltd – NDP Support - £1620.25
 000429: Munsley WI Hall – annual hire of hall - £117.35
 000430: Autela Payroll Group – payroll service Q2 - £38.40
 000431: J Chester – clerk salary Aug/Sept and expenses – as agreed
 000432: GR Day & Son – lengthsman - £470.40

RESOLUTION: Payment of the above accounts were approved.

Clerk

12.3 To Amend and Complete Bank Mandate Signatories

The bank mandate form was signed by existing and new signatories and the clerk will forward to Lloyds Bank for implementation.

Clerk

12.4 To Discuss Parish Precept Requirement for 2018-19

Herefordshire Council have asked for the parish council precept requirement to be advised to them by 31st December.

RESOLUTION: The Finance Working Group will meet and bring a recommendation to the November meeting for final decision.

12.5 To Decide members of Finance Working Group and set meeting date

Cllrs Clothier, Bray, Hawker, Tristram and the clerk to be finance working group members.

RESOLUTION: Above members agreed. The clerk will arrange a date for the working group to meet.

LC/KB
/PH/
MT/
Clerk

13. Reports –

None.

14. Training:

Cllr Tristram is attending a parish councillor update on 28th September.

The clerk advised that she is expecting to receive a new training schedule from HALC.

RESOLUTION: As soon as it is received it will be circulated and if councillors are interested in any courses they are asked to notify the clerk.

MT

15. Items for next meeting (No Discussion)

- Precept

Clerk

- Photos for website
- Permanent residency of holiday lets in the parish & rates applicable

16. To Note Date of next meeting

Date of next scheduled meeting: Monday 27th November 2017, 7.30pm at Munsley WI Hall

The chairman declared the meeting closed at 9.25pm

Signed:
Chairman.

Date:

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Planning enforcement contacted re Quarry Lodge habitation
- Cllr Durkin invited to attend a PC meeting
- Cllr Durkin forwarded all correspondence re Ashperton Railway bridge

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner August *
- Herefordshire Rural Hub – August & September newsletters *
- Herefordshire Council – invitation to Minerals & Waste Consultation – Shirehall 8th Sept 11-1*
- Herefordshire Council – Rights of Way Improvement Plan *
- Herefordshire Council – Road Resurfacing programme *
- Ledbury Town Council NDP Reg 14 consultation *
- Herefordshire Council – Boundary Review Consultation *
- Herefordshire Council – Invitation to parish councillor update seminar 28th September 6.30pm Shire Hall

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

| | | | | |
|----------|------|-----------|----------|--|
| March 17 | 6 | Ward Cllr | | Arrange meeting with cabinet member for highways re Ashperton bridge |
| March 17 | 9.1 | Clerk | complete | Order 30 verge markers @£16 each |
| March 17 | 9.2 | Clerk | reported | Report potholes on Glebe Lane, Lillands Lane and Trumpet Crossroads |
| May 17 | 16.3 | Clerk | complete | Arrange first aid training evening for defibrillator |
| May 17 | 16.4 | Clerk | | Defer litter picks to spring 2018 |
| July 17 | 3 | All cllrs | ongoing | Spread the word about Cllr vacancy |

| | | | | |
|---------|------|------------|----------|--|
| July 17 | 8 | Clerk | complete | Send further letter to Geoff Hughes re Travellers site |
| July 17 | 9 | Clerk | Complete | Arrange steering group meeting and contact winner of raffle |
| July 17 | 10.2 | Clerk | complete | Invite Cabinet member for highways Cllr Durkin to a PC meeting |
| July 17 | 12.3 | Clerk / KB | Ongoing | Arrange forms for K Bray to be added to Bank Mandate |
| July 17 | 12.5 | Clerk | ongoing | Submit application to HALC for Transparency Act grant |

PLANNING RECORD – (last six months)

| <u>DATE</u> | <u>APPL. NUMBER</u> | <u>DESCRIPTION</u> | <u>PC COMMENT</u> | <u>HFDS COUNCIL DECISION</u> |
|-------------|---------------------|--|---|------------------------------|
| 13.3.17 | 170441 | Ashperton Primary Academy, HR8 2SE Construction of an outdoor multi-use games area and link paths | PC support this application | GRANTED 27.4.17 |
| 24.3.17 | 170645 | The Strawhouse, Pixley, HR8 2RL Façade remodeling and single storey extension of an existing dwelling | PC no objections | GRANTED 11.5.17 |
| 6.4.17 | 171108 | Quarry Lodge, Little Verzons, Ledbury, HR8 2PZ Proposed extension to rear of holiday lodge | PC support this application | GRANTED 25.5.17 |
| 7.4.17 | 171252 | Land at Brook Farm, Little Marcle, HR8 Application for variation of condition 2 of planning permission 161637 – replacement of approved plans to allow revisions to design and layout | PC support this application provided agricultural tie remains | GRANTED 29.6.17 |
| 13.4.17 | 171315 | Land North of A438, Wallers Green, Ledbury Proposed digestate storage tank, access track and containment bund | PC support this application | GRANTED 11.7.17 |
| | 172351 | Callow Hills Business Park, Hereford Road, Ledbury Re-siting and revisions to approved workshop (150537 dated 24.6.15) incorporating office and associated facilities and attachment to existing buildings, part adjustment to approved levels (northern section of approved storage yard), provision and enlargement of retention pond (part retrospective) | PC members have already raised concerns over the access and its current use and would like the safety aspect addressed by planning enforcement before making further comment. | |
| | 172069 | Ashperton Holiday Park, Ashperton, Herefordshire, HR8 2SE Proposed 3 no additional holiday let chalets. Also change of use of The Coach House annex from a holiday let chalet into an assistant holiday park managers / maintenance/groundsman's on site accommodation. | PC have no objection to further chalets. However, they would ask Hfd Council to ensure that both current and new chalets would not be used as permanent residences as they believe they currently are. Also is the existing sewerage arrangement adequate for expansion? The PC do not believe there is a need for an on site assistant manager so do not support the change of use of the annex. The PC also wish to ensure that the Hopton Arms remains a public house. | |
| | 171164 | Aylton Court Paddock, Aylton Court, Alyton, Two stable buildings and access gate | PC support this application | |

DRAFT