

**Minutes of a meeting of the Pixley and District Parish Council
Neighbourhood Development Plan Steering Committee;**

On 26th April 2017 at the Nest

Present were: Pelham Hawker, Lesley Clothier, Wendy Cox, Ken Bray, Isabel Dunn, Kelvin Lynch, Steve Swaithes.

The meeting was held to discuss arrangements for the public consultation day at which David Nicholson will present the results of his analysis of the recently distributed questionnaire and parishioners views sought

We decided the following:

The event will be moved to Wednesday June 21st (the hall was booked on the 20th, PNH has spoken to June Cowell and the hall will be open from 1800 on 21st).

There will be refreshments, given not sold.

The format will be:

arrival from 7pm
Opening remarks by PNH 7.30pm
Presentation by David Nicholson 7.40pm
Questions and discussion until 9.30pm approx.
10pm summary and disperse

There will be a leaflet drop in the form of an invitation on the weekend of 10/11 June – arrangements as they were for distributing the questionnaire please.

PNH will ask Janet to help arrange printing etc

Those parishioners who provided emails will also receive an invitation by email a little earlier.

I will ask David N to send a synopsis of his findings to members of the steering group and parish council in advance of the meeting.

David Hewitt has the IT kit – I will ask David Nicholson what he will need.

The draw for the £50 prize will be held at the end of the meeting.

PNH 27.4.17